How to make a payment using ctcLink - Mobile

- 1. Navigate to ctcLink mobile website https://wa130.ctclink.us.
- 2. Select the ctcLink Login tile and login using your ctcLink ID number and password.

Lower Colur	mbia College				
	Co ctcLink Login	Ø Navigate	CC Website	Qurrent Students	G Student Email
	LCC Athletics	Q Class Search	LCC Catalog	Canvas	Bookstore
	LCC Calendar	C Academic Deadlines	Campus Map	Directory	Emergency Info
	News	Facebook	Twitter	by ClowerCC () erColumbiaCollege werCC p to receive Emergency Text Messages to sure you have your mobile number	Instagram

3. The ctcLink mobile dashboard displays. Select the **Financials** option from the left menu of the dashboard. Then select **What I Owe**.

	≡	Dashboard			\$
Dashboard			General Acad	temics Financials	로 Edit My Widgets
 Schedule Class Information 	,	Message Center	Ø	To Dos	Z
🗢 Enrollment 🔹	~	You have no messages.		You have no To Dos.	
Academics	~	Holds	Z	Wait List FALL 2021	
Financials What I Owe	^	You have no holds.		You have no wait listed classes.	
Account Activity View Financial Aid	1	Student Exams FALL 2021		Recent Transactions	
Accept/Decline Awards Satisfactory Academic Progress	1	You have no Exams.		Child Care	\$932.00 Charge
Financial Aid Summary View 1098-T	1			Credit Card Payment	-\$282.00
E Admissions	~			Child Care	\$282.00
My Information	~			September 10, 2021	Charge View 38 More
My Profile	ř				

4. The What I Owe page displays. Select Make A Payment.

What I Owe					\$
I Owe: \$932.00	Display: Charges	~	Email Outstanding	Charges	Make A Payment
> FALL 2021		Outstanding Char	ges: \$932.00	Total Du	e: \$932.00

5. The Account Balance page displays. Select the Payments option from the left side menu.

ctcLink Student Homepage			Account Balance	<u> କୁ</u> ସ୍ : (ଜ	0
Account Balance Due Now 932.00 Currency used is US Dollar	Wha	t i Owe			
Charges	~ Term	n	Charges & Deposits	Total Due	
· Paymonte	FAL	L 2021	932.00	932.00	
M raymons	Tota	4	932.00	932.00	
匙 1098-Т	~				
Rayment Plans	~ Currer	rcy used is US Dollar			
Other Account Activities	~				

6. Select Make a Payment.

Account Balance Due Now 932.00 Currency used is US Dellar	What I Owe		
Charges ~	Term	Charges & Deposits	Total Due
* Payments	FALL 2021	932.00	932.00
Deserved Minister	Total	932.00	932.00
Payment History			
Make a Payment	Currency used is US Usian		

7. The Specify Payment Amount page displays. Enter the payment amount into the box and select Next.

	Specify Payment	Amount
Make a Payment		
Specify Payment Amount		
This is a list of charges that you are allowed to the Cashiers office or mailed in separately. What I Owe Description	o pay online. Your other charges can be paid through Outstanding Charges	Payment Amount
Lower Columbia College	932.00	
Currency used is US Dollar	Cancel Next	
Currency used is US Dollar My Charges	Cancel Next	

8. The **Confirm Payment** page displays. Review the payment amount and select **Continue to Make Payment.**

		_	Confirm Payment
ike a Payilik	FIL		
onfirm Payn	nent		
Your payn	nent ment of 932.00 USD will b provider.	e collected through our se	cure third party

9. The page displays to enter **Billing Information** and **Payment Details**.

In the **Billing Information** section, enter the required fields:

- First Name
- Last Name
- Address
- City
- Country/Region
- State/Province
- Zip/Postal Code
- Email

In the Payment Details section, enter the required fields:

- Select Card Type
- Enter Card Number
- Enter Expiration Date
- Enter CVN

Billing Information	on
	* Required field
First Name *	Test
Last Name *	Payment
Address Line 1 *	1600 Maple Street
Address Line 2	
City *	Longview
Country/Region *	United States of America
State/Province *	Washington ~
Zip/Postal Code *	98632
Email *	testpayment@lowercolumbia.edu
Payment Details	<u> </u>
r aymont botano	
Card Type *	
Card Type *	VISA Visa
Card Type *	VISA Visa Mastercard
Card Type * Card Number * Expiration Month *	

- 10. After all required information has been entered, select Finish.
- 11. The **Submit Payment** page displays. Review the information and select **Submit**.

	Confirm Payment	
	[go to 🗸](3)	
lake a Payment		
If the following information is accurate, select the Submit button. Payment Summary		
Payment Amount 932.00 Currency used is US Dollar		
Card Number		
		hmit

12. A **Payment Result** page confirms your successful payment or notifies you of an error.

Make a Payment	
Payment Result	
Your payment has been accepted. Save the following information for you	ur reference.
•	
Confirmation Details	
Reference Number 000000570564	Payment Amount 932.00
Card Number	Transaction Date 10/01/2021
	Transaction Status Successfully Posted
Currency used is US Dollar	
View Confirmed Payme	nt Make Another Payment