



Minutes of the Budget Committee



Associated Student of Lower Columbia College
Tuesday, February 21, 2017

I. Call to Order

Lily James, temporarily taking over budgetary duties due to the lack of a Finance Officer, called the meeting to order at 11:00am.

II. Members in Attendance

Jake Roes, Lily James, Cameron Campbell, Luke Rahn, Tom Holtslander, Marissa Gardner, Makana Arakaki, John Shaw, Paz Clearwater

III. Members not in Attendance – Roxana Ahmadifard

IV. Guests in Attendance – Lucas Myers

V. Budget Discussion

Paz Clearwater introduced a memo sent to ASLCC from Nolan Wheeler, Vice President of Administration, on January 27, 2017 that contained the following information (the full memo from Mr. Wheeler can be found in the attachments to this document):

- A recommendation from Mr. Wheeler to allocate no more than \$669,000 toward FY18
- A projected S&A total for FY17 of \$620,984
- The ASLCC FY17 opening cash balance was \$223,530.

While the recommendation was to keep allocation under \$669,000, ASLCC hoped to keep the budget proposal as close to the \$620,984 as possible. The total amount of funds requested of ASLCC from athletics, co-curriculars, student organizations, and clubs far surpassed both the \$620,984 projection and \$669,000 limit. Lily James suggested going through the co-curricular and student organization budget requests first and approving the requests who had requested less or the same as the previous year. This included the following requests:

- \$1,000 for Symphonic Band
- \$1,500 for SLIP
- \$10,000 for the HOFL line within the ASLCC budget
- \$2,000 for Choir Club
- \$800 for Jazz Ensemble

ASLCC then moved to CCOCs that had requested more funding than the previous year, including:

- A \$900 for the renewed chapter of Phi Theta Kappa was requested and approved.
- A \$10,000 request from Salal Review, of which \$9,000 was approved.
- A \$16,200 request from Forensics, of which \$15,000 was approved.
- A \$10,000 request from Drama Club, of which \$7,000 was approved.
- A \$10,500 request from Student Nurses Organization. This request was approved because the ASLCC funds used by SNO to provide flu shots are going to be moved directly into the SNO budget instead of being an ASLCC line item.
- Veteran's Alliance requested \$6,500, and \$2,000 was approved, with the caveat that money will be set aside within the ASLCC budget if the Veteran's Alliance send students to the national conference or need extra funding.

ASLCC also discussed cuts to be made within their own budget, including reducing the amount of money allocated for academic planners, from \$10,000 to \$9,000. Much of the non-programming funding within the ASLCC budget is allocated to payroll, and with the minimum wage laws affecting all officers next year the total needed was unclear. Payroll allocation was kept at \$75,000. ASLCC did not want to cut bus passes, multicultural, library paperbacks, or graduation funds as these are all important services for the student body.

ASLCC moved to athletics next. Because the projections for travel and championship costs are so tentative, ASLCC decided to create an athletics contingency line within the ASLCC budget. This amount covered the requests for bus travel and potential championship travel for all sports. This \$45,600 total was moved to the ASLCC budget.

Combined with the previous requests from CCOC and the ASLCC budget, the current budget was \$657,973. ASLCC decided to table the discussion until the backup budget meeting.

VI. Adjournment

The budget meeting adjourned at 12:43pm. Because the discussion was not complete, the committee decided to use the tentative backup meeting on Thursday, February 23rd as a time to finalize any budgetary discussion.

**Budget
Meeting #2
Thursday, February 23, 2017**

I. Call to Order

The budget committee meeting began at 11:00am.

II. Members in Attendance

Jake Roes, Lily James, Cameron Campbell, Luke Rahn, Tom Holtslander, Marissa Gardner, Makana Arakaki, John Shaw, Paz Clearwater

III. Members not in Attendance – Roxana Ahmadifard

IV. Guests in Attendance – None

V. Budget Discussion

Continuing the athletics budget discussion, Lily James proposed removing the \$2,000 for the athletics website and tech maintenance, as these funds will not come out of the Tech Fee committee. Additionally, ASLCC decided to take out the funds for field maintenance and ask athletics to come to ASLCC to request any field maintenance requests for the following year. ASLCC also hoped that award costs could be filled in from team fundraising accounts. Factoring in the cuts above, as well as a general decrease due to the projected enrollment decrease, ASLCC proposed allocating \$205,000 to athletics. Combined with the ASLCC athletics travel and championship money, this would give athletics a total of \$250,600 in available funds.

The final amount for the budget proposal agreed upon by the budget committee was \$627,923.

VI. Adjournment

The budget committee moved to adjourn the meeting. The budget meeting adjourned at 12:50pm. The group will reconvene on Tuesday, February 28th to officially vote on the budget proposal.