



Minutes of the Executive Council Meeting

Tuesday, February 14, 2017

11am to 1pm



I. Call to Order

Jacob Roes called the meeting to order on Tuesday, February 14, 2017 at 11:00am.

II. Members in Attendance

Lily James, Marissa Gardner, Jacob Roes, Makana Arakaki, Tom Holstlander, Roxana Ahmadifard, Paz Clearwater, Cameron Campbell, John Shaw III, Luke Rahn

III. Members not in Attendance

None

IV. Guests in Attendance

Tim Timmreck, Keith Larson

V. Adoption of Agenda

Makana Arakaki moved to adopt the agenda, Tom Holtslander seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

VI. Adoption of Minutes

Marissa Gardener moved to adopt the minutes from the January 31, 2017 Executive Council meeting. Makana Arakaki seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

VII. Guest Presentations

Tim Timmreck – Student

Mr. Timmreck, a first quarter welding student, brought an issue of theft of student property in front of the members of the executive council.

Another student had her equipment stolen from a locker in the shop area.

This was done sometime on the weekend and the thief disabled the lock on the locker. Because LCC is not liable for items stored in these lockers, Mr. Timmreck implored Student Government to consider a solution to protect expensive student equipment. Jake Roes will investigate the situation and follow-up with Mr. Timmreck.

VIII. New Business

None

IX. Unfinished Business

Cameron Campbell – Student Center Update Project

Cameron Campbell brought a completed proposal for the Student Center update before the members of the executive council. Cameron moved to approve up to \$450,000 for the remodel of the Student Center Commons area which will include, but is not limited to, new flooring, blinds, furniture, and a student information office space. The project planning will begin and be completed in the 2017 fiscal year (no later than June 30, 2017). The implementation of the project will occur according to the college remodel timeline provided by Nolan Wheeler but will be completed no later than August 31, 2018. There will be a minimum of four Executive Council members on the user group committee. The \$450,000 will be moved into a new 522 264 account with the title being STC Floor 1 Remodel. We would like clear documentation that all expenses will be paid out of this account and will require the ASLCC Finance Director signature as well as the signature of the Director of Student Programs. The \$450,000 will be made up of the FY17 \$223,530 opening cash balance (figure provided by Nolan Wheeler on 1/27/2017), \$100,192 from account 522 264 ZR50 (the interest accumulated on the Activities Reserve account as of 2/14/17), \$40,000 from Student Union 570 265 HC12 and the remainder of \$86,278 from Activities Reserve 522 264 HC00. These amounts will be moved into the STC Floor Remodel account after presenting the budget to the Board of Trustees on May 17, 2017 and no later than June 9, 2017. After the project completion any remaining funds will be deposited into Activities Reserve 522 264 HC00. If additional funds are needed a request will need to be made to ASLCC Executive Council at that time, in writing with a breakdown of spending.

Marissa Gardner seconded the motion to approve. All were in favor, none were opposed and none abstained; the motion passed unanimously.

X. Round Table Reports

Roxana Ahmadifard- Roxana provided an update on the budgeting process for CCOCs and the Multicultural Club. The Students of Color Conference will become an ASLCC line item, and campus diversity sessions will as well. However, MCC requests for additional funds will be made to ASLCC for other events and activities.

Luke Rahn has been working on compiling weekly reports and wrapping up Family Cultural Night.

Tom Holstlander has been attending meetings for tenure tracks and instructional council.

Makana Arakaki completed his work for Family Cultural Night and is moving on to planning Red Devil Days.

Jake Roes is waiting for the pottery to be returned from Family Cultural Night so that he may call participants to pick up their item. Jake is also beginning to plan Red Devil Days.

Marissa Gardner is beginning to plan the Winter Quarter Relaxation Day. This will happen on Friday, March 10th from 10am-2pm. Marissa will contact the massage therapists and complete a contract between LCC and the massage providers.

Cameron Campbell has been working on completing Family Cultural Night and beginning to plan Red Devil Days.

Lily James has been coordinating the budget process for CCOCs. Budget applications are due next week (2/21) and the final ASLCC vote for the budget will occur on 2/28.

John Shaw has completed the Canvas/Twitter poster for the ASLCC Student Center banner and will now move on to creating marketing materials for Relaxation Day.

XI. Adjournment

Makana Arakaki moved to adjourn the meeting at 12:06pm. Tom Holtslander seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.