



TECH FEE COMMITTEE
MEETING NOTES
February 12, 2015

I. Call to Order and Determination of Quorum

The meeting was called to order by Tracy Stanley at 8:05am.

II. Roll Call

Members Present:

David Rosi, Davis Boswell, Mikayla LaFontaine, Drew Davidson, Amina Jama Warsame, Ignacio Bautista, Tracy Stanley, Roxana Ahmadifard and Lisa Matye Edwards

Members Absent:

Maddie Coy

Advisory Representatives Present:

Megan Wiggins

Advisory Representatives Absent:

Brandon Ray

Guests:

Darlene deVida

III. Approval of Agenda

Ignacio Bautista moved to approve the February 12, 2015 agenda. David Rosi seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.

IV. Approval of Minutes

Drew Davidson moved to approve the November 20, 2014 meeting minutes. Ignacio Bautista seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.

V. Reports

a. Chairperson- Tracy Stanley

The January meeting was cancelled due to a lack of quorum.

b. Other Members

Roxana Ahmadifard reported that she made the changes to the Tech Fee budget to reflect the following changes: adding titles the personnel section, the total personnel expense for Jake Fleshman (Technician I) through his last day of employment at LCC,

included percentages of personnel salary that are coming out of the Tech Fee budget and adding a line item for 'Infrastructure.' Tracy Stanley added the section for requests to reflect this year's requests for a new music program for Athletics, the Learning Commons Recording/Editing Booth and lab consumables and student help.

VI. Old Business

a. Brandon Ray and Tracy Stanley- 15th Avenue Readerboard

Tracy reported that the current 15th Avenue readerboard is working again. There was a sensor that needed to be replaced but because it's so old, it took a while to find a replacement. David Rosi suggested that we research to find out how much a new one would cost and keep that in mind for down the road.

b. Darlene deVida- Monthly Lab Spending Report

Darlene requested to be notified in further advance of the meeting dates and times, Megan Wiggins added her to the listserv this morning. Darlene provided the group with a report showing lab expenses to date. There are no expenditures for consumables so far, only expenses shown are for Student Help. The reason behind this is that they bulked up their inventory on consumables with last year's budget and are still using those, but there should be some purchases coming up.

c. Tracy Stanley- Digital Signage in HSB & Possibility of Fitness Center; Lab Refresh & General Use vs. Specific Use Labs

Tracy Stanley printed out a quote from BlueSky Integrated Technologies, Inc. that shows the costs for maintenance of the digital signage serve, maintenance of the channel players (2) and the additional maintenance for the three players in the new Health & Sciences Building (HSB). The initial cost to put the digital signage in HSB came out of the HSB budget. The Tech Fee Committee needs to decide if they want to cover the maintenance costs which will be a \$660.00 reoccurring annual cost. Lisa Matye Edwards will fill out a Tech Fee Fund Request and bring it to the next meeting. Putting digital signage in the new Fitness Center was also brought up. ASLCC will talk about this in Executive Council and report back to the Committee on their decision.

Tracy gave the Committee a handout showing what labs on campus are considered General Use and which are considered Non General Use. The General Use are labs that any student can go into during operating hours and use for their homework no matter what class or subject. The Non General Use labs are ones that are used for a specific subject or purpose such as the Career Center computers and the Math Lab. These computers are usually not paid for with Tech Fee Committee funds but with

instructional or other College funds, unless there's a special request. Darlene deVida suggested that the students and the Tech Fee Committee should be a model for how computers are refreshed over time. Tracy Stanley stated that we have had a plan in place. The Committee was interested to know if the Tech Committee has a plan as well. Roxana Ahmadifard stated that the line item of Cyber Cafe computers should be changed to ASLCC because the Cyber Cafe is no longer a space on campus. Tracy Stanley reported that the computers that were in the Cafe are now used as the student government computers and the general use computers upstairs in the Student Center. David Rossi suggested that we go down the list and figure out what the Tech Fee Committee is covering and what they are not; due to the constraints of time, this will be put on the agenda for the meeting in March. David requested that the students should talk about it in Executive Council with the other officers as well as look at the WAC. Tracy will send out a new list of General Use and Non General Use labs including how many computers are in each lab. Two requests will be coming up in the future. Lisa Matye Edwards will be requesting funds to update the Career Center Computers (6). Tracy Stanley reported on behalf of Brandon Ray that there will be a request from either Brandon or Nolan Wheeler for computers in the Applied Arts lab. It was originally only going to be used for Lang/Lit classes but now it may be open to everyone.

VII. New Business

a. Lisa Matye Edwards- Assistant Director of Student Programs Salary Update

Lisa reported that last year when the ASLCC budget went to the Board of Trustees, the stipend (\$8,000) for the Director of Student Programs, Roxana Ahmadifard, and 60% of the Assistant Director of Student Programs, Megan Wiggins, salary (\$34,200) were left off of the budget. Davis Boswell the ASLCC Finance Director found the problem when he realized the money was coming out of the ASLCC Payroll line item. To remedy the issue, the Board approved to take most of the Assistant Director salary out of the ASLCC Contingency and the remainder from Tech Fee which is a total of \$6,000. One of the IT Techs, whose position was funded through Tech Fee, is no longer working so the money that was allocated for that position will help cover this cost. Lisa reported that this is a one-time cost and that the salary and stipend will be added as line items under the ASLCC budget from here on out.

VIII. Calendar

The next meeting will be held on Thursday, March 12, 2015 at 8am in the Student Center Diversity/Equity Center.

IX. Adjournment

Ignacio Bautista moved to adjourn the meeting. Drew Davidson seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.