

9.2 Request What-If Report from Advisor Center (Fluid)

Purpose: Request a what-if report from the Fluid Advisor Center in ctcLink.

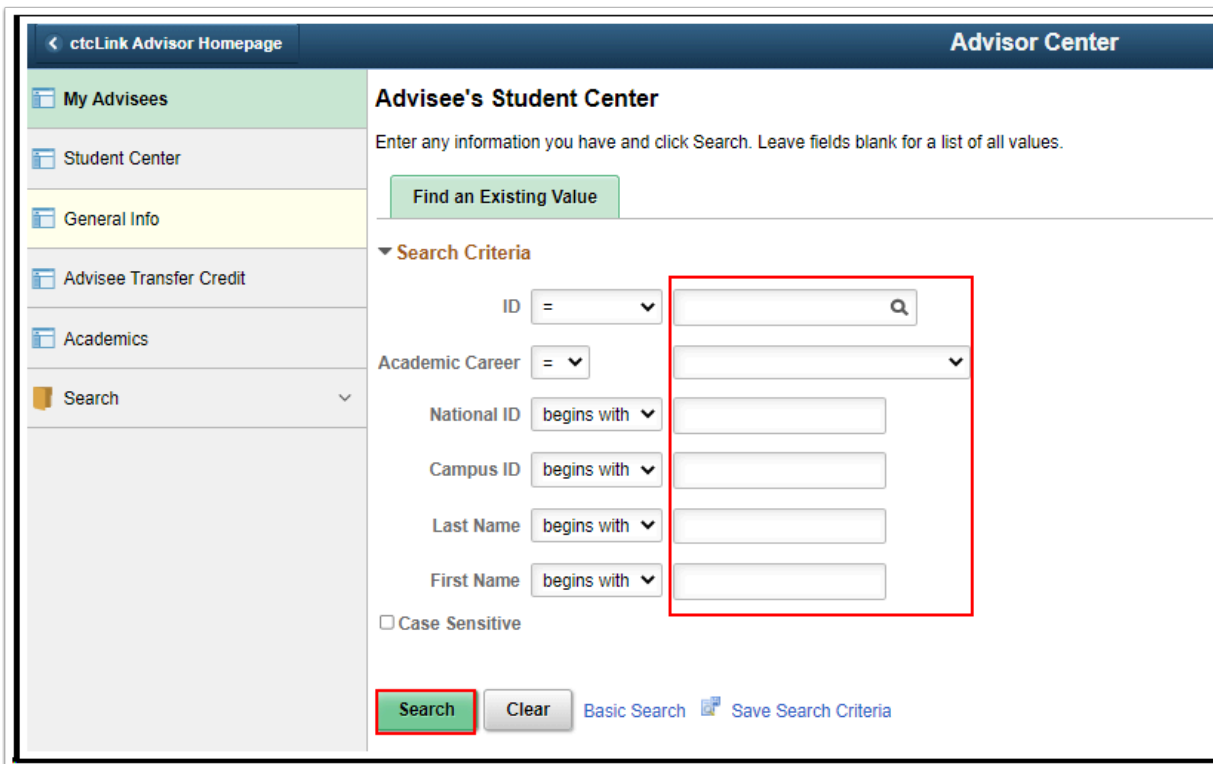
Audience: Advisors

Request What-If Report from the Advisor Center

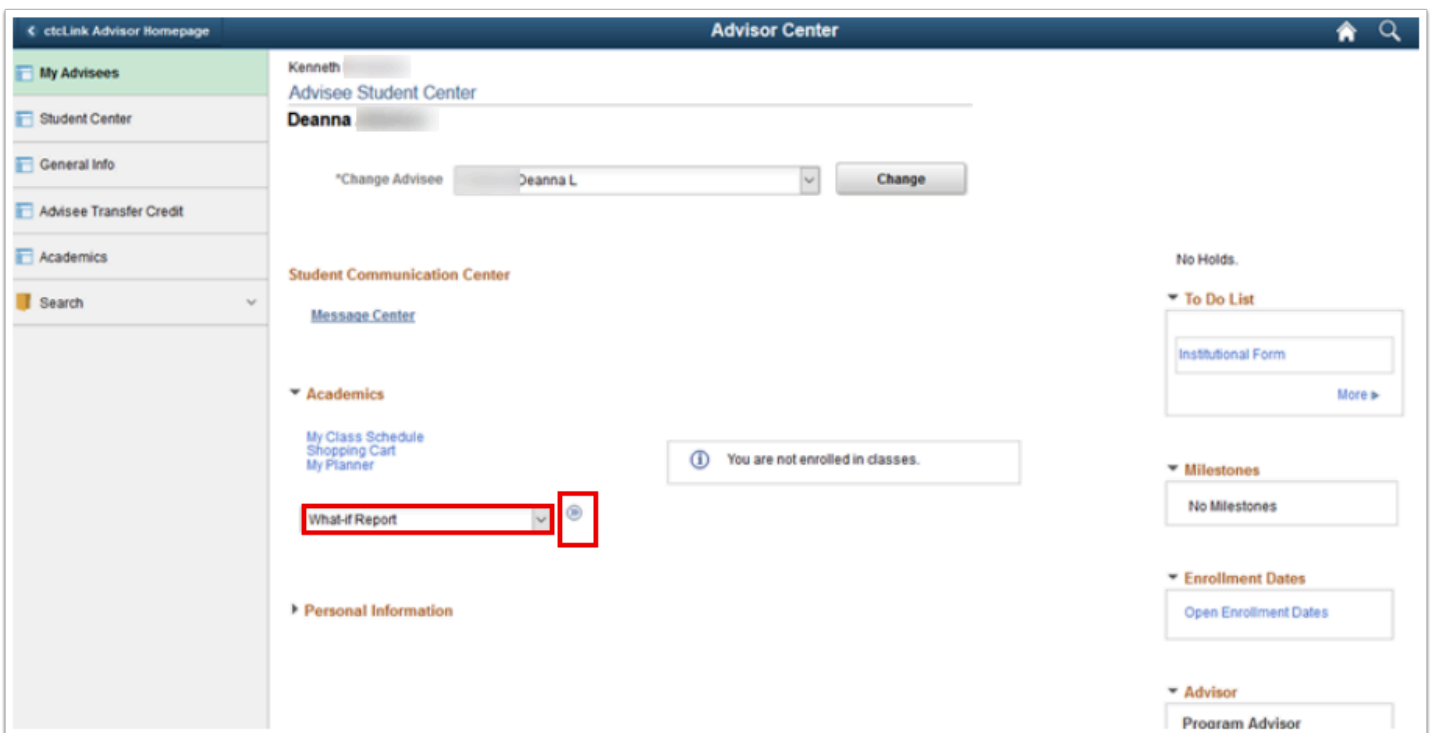
1. Login and navigate to the ctcLink **Advisor Homepage**.
2. Select the **Advisor Center** tile.



3. The **My Advisees** page displays.
4. Select **Student Center**.
4. The **Advisee's Student Center** page displays.
5. Enter **Search Criteria** to identify your student.
6. Select **Search**.



7. On the left side of the Advisee Student Center, select the grey arrow next to the field that says "other academic..." which will display a drop-down menu.
8. Select What-if Report value in the drop-down menu.
9. Select the round double-arrow button.



10. The **What-If Report** page displays.
11. Select the **Create New Report** button.

12. Enter the desired information into:

- **Institution**
- **Career**
- **Catalog Year**
- **Academic Program**
- **Area of Study**
- **Concentration:** If your college offers **Sub-Plans**, this is where the appropriate **Sub-Plan** will be entered (will default to n/a).

13. Scroll to the bottom of the page and select the **Submit Request** link.

14. The **What-If Report** displays under the Advisee Requirements.

15. Select the **View Report as PDF** button.

16. The pdf file displays in a new window.

The screenshot shows the 'Advisor Center' interface. On the left is a navigation menu with items: My Advisees, Student Center, General Info, Advisee Transfer Credit, Academics, and Search. The main content area is titled 'What-If Report' and includes a breadcrumb trail: My Advisees | Student Center | General Info | Transfer Credit | Academics. Below the title is the text 'What-if Report Selection | Deanna'. A paragraph of text explains that advisors can set up what-if scenarios based on different academic programs. A button labeled 'Create New Report' is highlighted with a red border. To the right, there is a section titled 'View a Saved What-if Report' with a table showing a report requested on 12/02/2015. At the bottom left, there is a 'Go to top' link.

What-If Report

Create What-if Scenario | Deanna

(Advisor) You may be working with someone who is considering a particular program of study or major. Using this page, you can set up a what-if scenario based on different academic programs. You may also select what-if courses.

Select the Submit Request button to request a degree progress report for the individual based on what-if information you provided.

[Return to Report Selection](#)

Career Scenario
Select a career for which you want the change to take place.

Institution	Career	Catalog Year
Tacoma CC	Academic Career	SUMMER 2019

Program Scenario
The information that appears on the page by default is your current academic information. You can use the fields below to set up a what-if scenario based on one or more programs of study. You can define up to three scenarios.

Academic Program	Area of Study	Concentration
Professional Technical	Global Logistics C01	n/a
None	None	None
None	None	None

Course Scenario
Select the "browse course catalog" button and then select courses for inclusion in your course what-if scenario.

[Browse Course Catalog](#)

What-If Course List

1-1 of 1 | View All

Course

[Submit Request](#)

ctcLink Advisor Homepage Advisor Center

My Advisees

Student Center

General Info

Advisee Transfer Credit

Academics

Kenneth

Faculty Center | **Advisor Center** | Search | Learning Management

[My Advisees](#) | **Student Center** | [General Info](#) | [Transfer Credit](#) | [Academics](#)

Advisee Requirements

Deanna

Tacoma CC | Academic Career

This report last generated on 08/12/2019 8:46AM

[Collapse All](#) | [Expand All](#) | [View Report as PDF](#)

What-If Advisement Report
Career Simulation Report
 For **Deanna** prepared on **08/12/2019**
 Requested by **Kenneth**

<u>Program</u>	<u>Requirement Term</u>	<u>Requirement Status</u>
Academic Career Career	SUMMER 2019	Satisfied
Professional Technical Program	SUMMER 2019	Satisfied
Global Logistics C01 Major	SUMMER 2019	Satisfied

Course History

<u>Term</u>	<u>Subject</u>	<u>Catalog Nbr</u>	<u>Title</u>	<u>Grade</u>	<u>Units</u>	<u>Type</u>
1994 SPRNG	LVSX	80	Social Responsibility	S	2.00	EN
1994 SPRNG	READ	71	Basic Textbook Comprehn	I	5.00	IP
1994 SUMMR	READ	71	Basic Textbook Comprehn	W	5.00	EN
1999 WINTR	ABE	62	Adult Basic Education	*	0.00	IP
2000 FALL	ABE	3	ABE 3	*	0.00	IP
2000 FALL	ABE	3	ABE 3	*	0.00	IP
2000 FALL	ABE	3	ABE 3	*	0.00	IP
2000 FALL	ABE	20	Adult Basic Education	*	0.00	IP
2013 WINTR	ABE	20	Adult Basic Education	*	1.00	IP
2013 WINTR	ABE	24	ABE Plato - Level 4	*	1.00	IP
2013 WINTR	ABE	34	ABE Math - Level 4	*	5.00	IP
2013 WINTR	ABE	44	ABE Read/Write 4-2	*	10.00	IP
2013 SPRNG	ABE	45	Reading And Writing 5	*	10.00	IP

17. The process to request a what-if report is complete.
18. End of procedure.