

## 9.2 View Student Holds (Fluid)

**Purpose:** Use this document as a reference for viewing a student's Service Indicator holds via Fluid navigation in ctLink.

**Audience:** Advisors

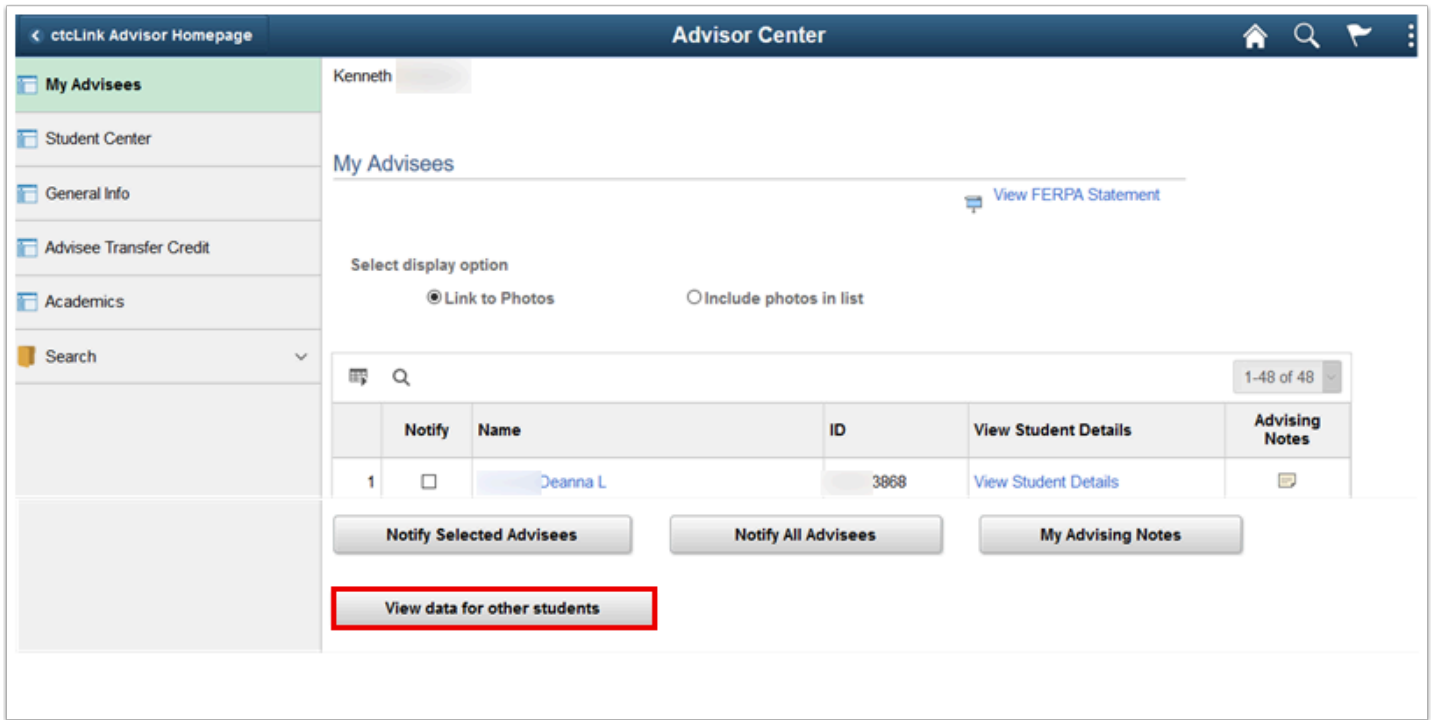
### View Student Holds

**Navigation:** ctLink Advisor Homepage

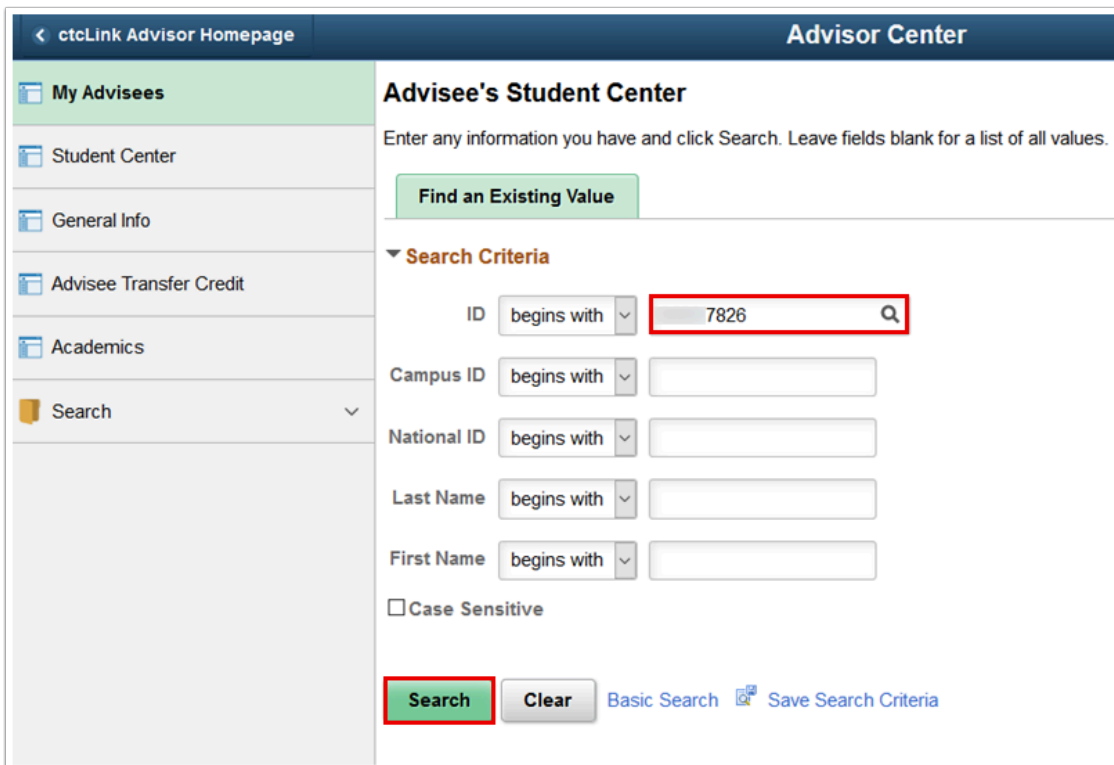
1. Select the **Advisor Center** tile.



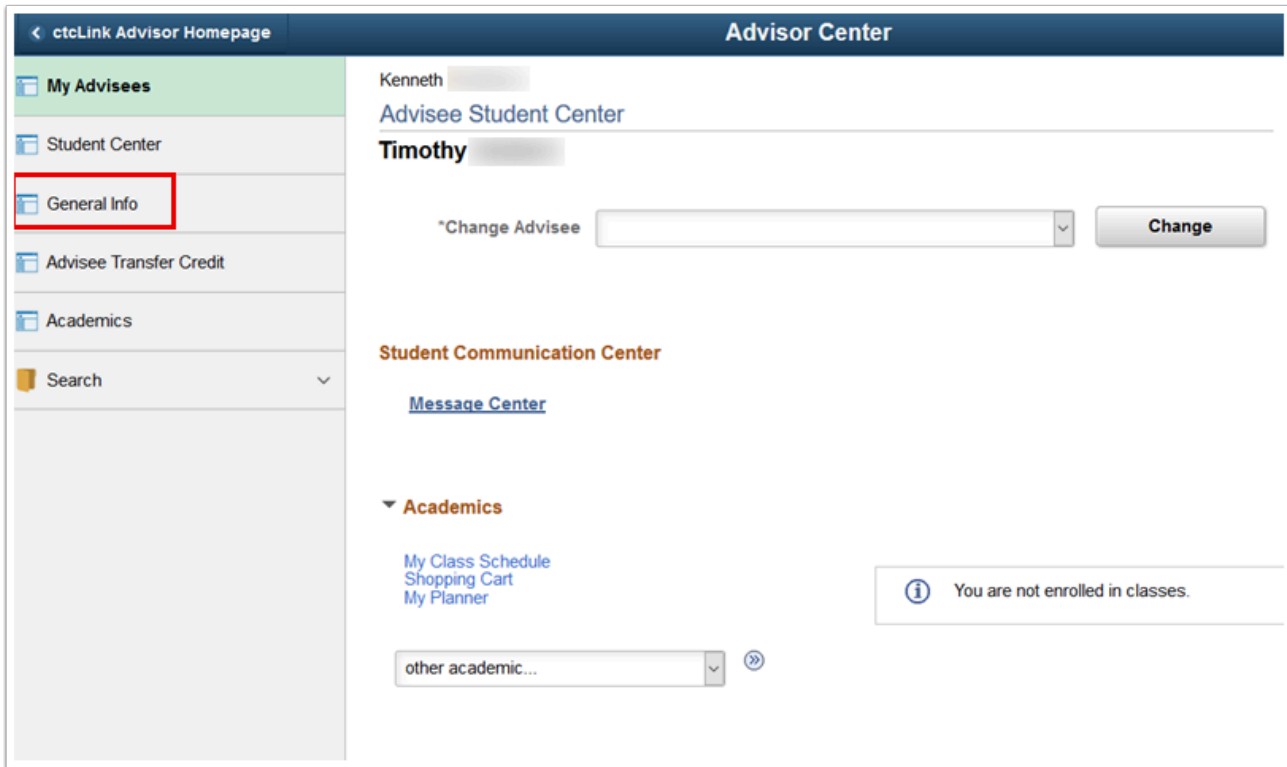
2. The **My Advisees** page displays.
3. Select **View Data for Other Students**.



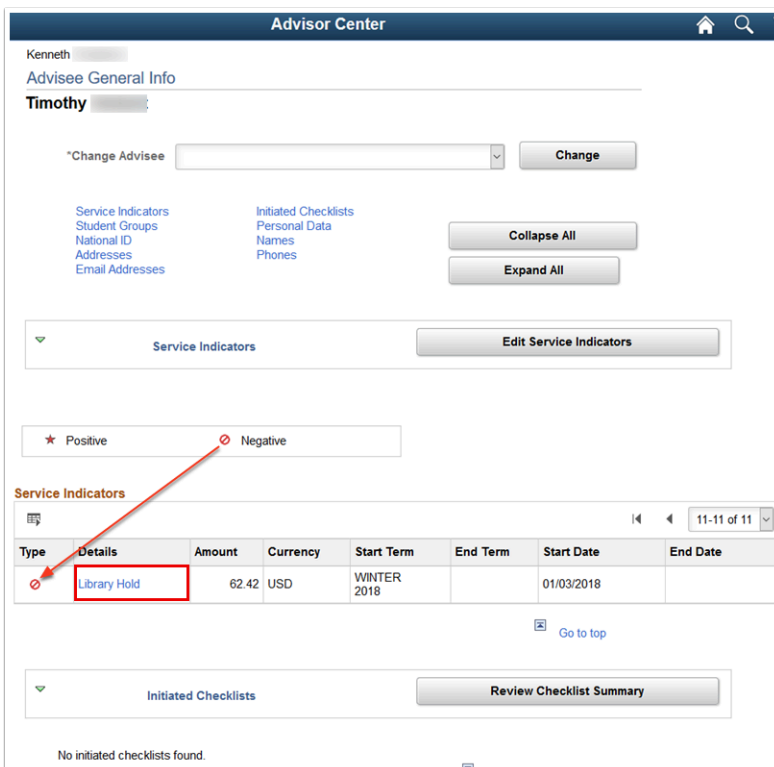
4. The **Advisee's Student Center** search page displays.
5. Enter student **ID**.
6. Select **Search**.



7. The **Advisee Student Center** page displays.
8. Select **General Info**.



9. The **Advisee General** Info page displays.
10. Select the **Details** link for a negative Service Indicator



11. The **View Service Indicator** page displays. Review it.
12. Select **OK**.

Advisor Center

**View Service Indicator**

Timothy [redacted] \*Institution WAC220 Tacoma CC 7826  
 \*Service Indicator Code R13 Library Hold  
 \*Reason MISNG Missing Items  
 Description Tacoma Community College  
 Effect Negative Service Indicator

**Effective Period**

Start Term 2191 2018 WINTR End Term [redacted]  
 Start Date 01/03/2018 End Date [redacted]

**Assignment Details**

\*Department 98790 Library  
 Reference [redacted]  
 Amount 62.42 Currency USD

**Contact Information**

Contact ID [redacted] Contact Person [redacted]  
 Placed Person ID 7272 Placed By Jill R  
 Placed Method Manual  
 Placed Process Release Process

**Comments**

[redacted]  
 2000 characters remaining

**Services Impacted** Personalize | Find | View All | First

Impact	Description	Basis - Date	Basis - Term	Ter
1 AENR	Allow drop only	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2 TRAN	No transcript	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Service Indicator Date Time 01/03/2018 12:57:58PM  
 User ID 7272 [redacted] Jill R

13. Process complete.