

# 9.2 View a Transfer Credit Report (Fluid)

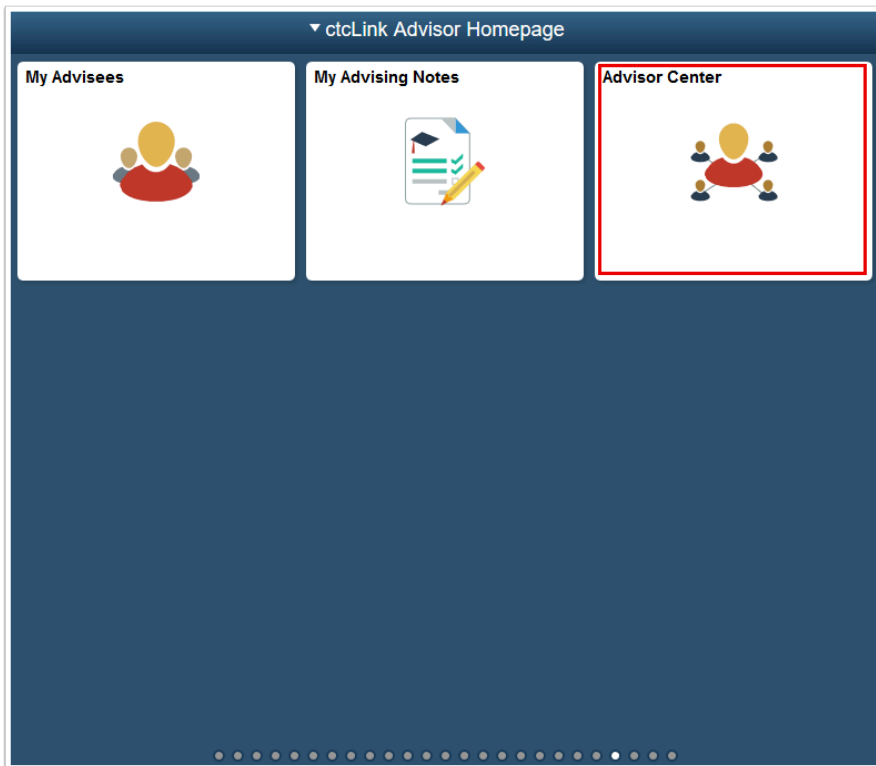
**Purpose:** Use this document as a reference for viewing a student's transfer credit report via Fluid navigation in ctLink.

**Audience:** Advisors.

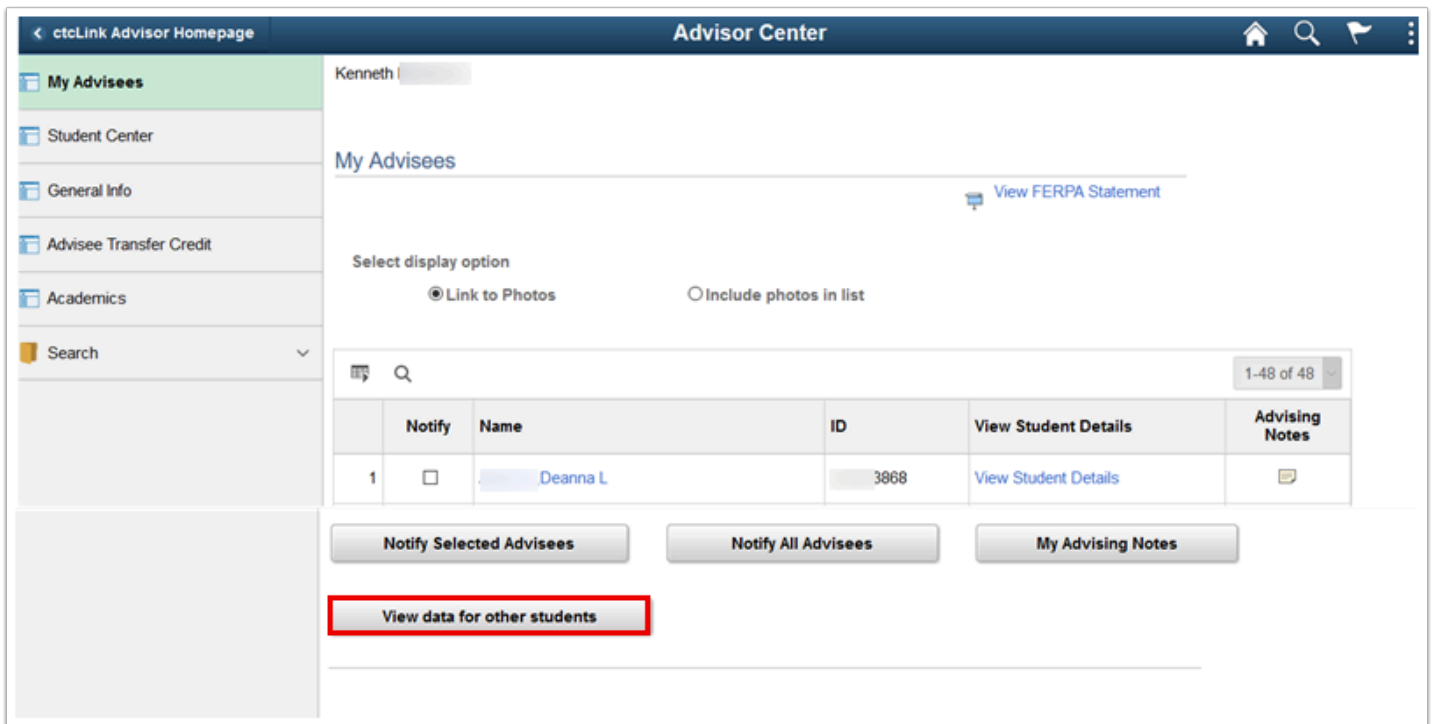
## View a Transfer Credit Report

**Navigation:** ctLink Advisor Homepage

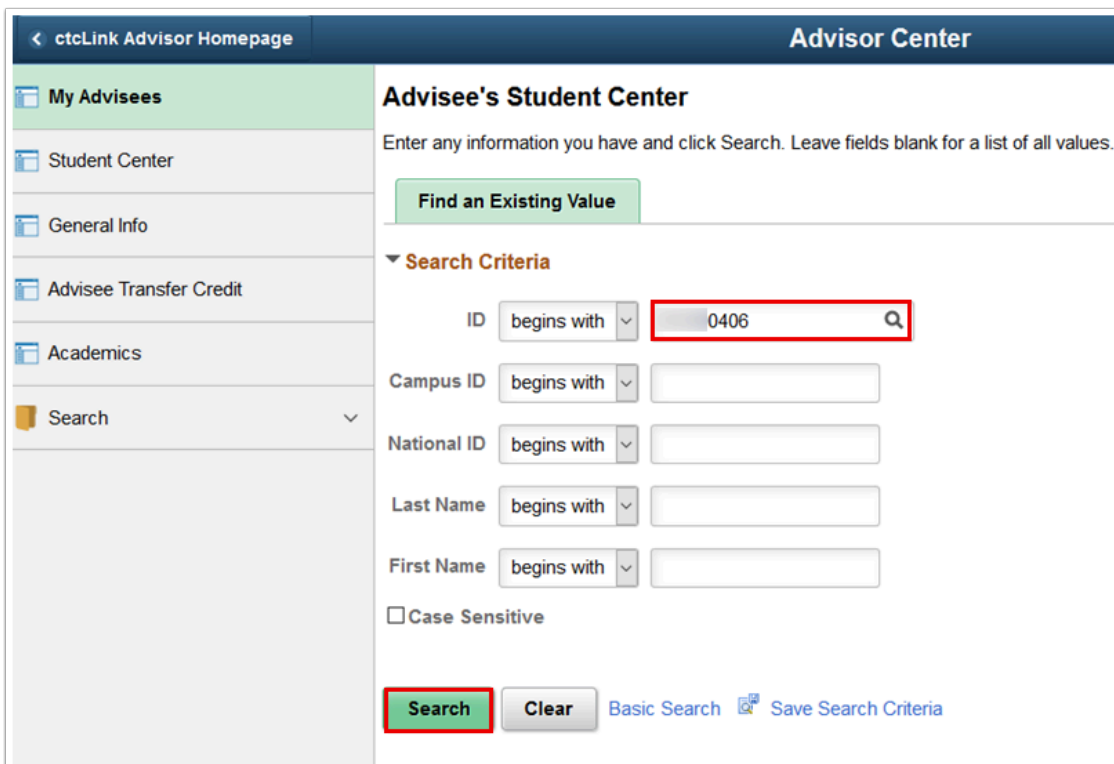
1. Select the **Advisor Center** tile.



2. The **My Advisees** page displays.
3. Select **View Data for Other Students**.



4. The **Advisee's Student Center** search page displays.
5. Enter student **ID**.
6. Select **Search**.



7. The **Advisee Student Center** page displays.
8. Select **Advisee Transfer Credit**.

The screenshot shows the 'Advisor Center' interface. On the left sidebar, the 'Advisee Transfer Credit' option is highlighted with a red box. The main content area shows the student's name 'Kenneth', a 'Change Advisee' dropdown menu, and a 'Change' button. Below this, there are sections for 'Student Communication Center' (with a 'Message Center' link) and 'Academics' (with links for 'My Class Schedule', 'Shopping Cart', and 'My Planner'). A 'This Week's Schedule' table is also visible.

	Class	Schedule	Early Alert
	BUS& 101-1 LEC (1663)	MoWe 9:30AM - 11:10AM Room TRA	<a href="#">Submit Alert</a>

9. The **Advisee Transfer Credit** page displays.
10. Select **Detail** to see more detail.

The screenshot shows the 'Advisee Transfer Credit' page. It features a table with columns: Detail, Source, Career, Institution, Program, Articulation Term, and Model Status. The first row is highlighted, and the 'Detail' link in the first column is also highlighted with a red box. Below the table, there are sections for 'Test Credits' and 'Other Credits', both showing 'No test credits found.' and 'No other credits found.' respectively. At the bottom, there are 'Return to Search' and 'Notify' buttons.

Detail	Source	Career	Institution	Program	Articulation Term	Model Status
<a href="#">Detail</a>	Washington State University	Academic Career	Tacoma CC	Academic	FALL 2001	Posted
<a href="#">Detail</a>	Washington State University	Academic Career	Tacoma CC	Academic	SPRING 2002	Posted
<a href="#">Detail</a>	Washington State University	Academic Career	Tacoma CC	Academic	SPRING 2003	Posted

11. The **Transfer Course Entry** tab displays. Review it.
12. Select **OK**.

Advisor Center

Transfer Course Entry Course Credits by Term

Kenneth 0406

Transfer Credit Model

Academic Career UGRD Academic Career  
Academic Institution WAZ20 Tacoma CC

\*Model Nbr 1

\*Transcript Level Print on Off

Target Information

\*Academic Program ACADM Academic  Include in GPA

Academic Plan

Source Information

\*Credit Source Type Manual Inpi

Source Institution Washington State University

School Type NA

Transfer Credit Term

\*Articulation Term 2017 2001 FALL Posted

Incoming Course

Group 1 1

\*Seq#

Year 2001 Ext Term

Subject XFER

Status: Course Nbr XXX

Posted Description Transferred-in Course

Details Units Taken 4.50

Comments Grade Input C+

Equivalent Course

Course ID 011974 HST&

Offer Nbr 1 127

Units Transferred 4.500

Grading Scheme ACA CrGd

Grading Basis TRN Transfer Grading Basis C+

Official Grade C+

Repeat Code

Designation

Include in FA WI Stats

OK Cancel Apply

13. The **Advisee Transfer Credit** page displays.
14. Select the **Statistics** tab.

Advisor Center

Kenneth

Advisee Transfer Credit

Kenneth

\*Change Advisee  Change

Course Credits

Model(1) **Statistics(2)** II

Detail	Source	Career	Institution	Program	Articulation Term	Model Status
Detail	Washington State University	Academic Career	Tacoma CC	Academic	FALL 2001	Posted
Detail	Washington State University	Academic Career	Tacoma CC	Academic	SPRING 2002	Posted
Detail	Washington State University	Academic Career	Tacoma CC	Academic	SPRING 2003	Posted

Test Credits

No test credits found.

Other Credits

No other credits found.

Go to top

Return to Search Notify

15. The **Statistics** tab displays.
16. Select **Detail** to see more detail.

Advisor Center

Kenneth [redacted]

Advisee Transfer Credit

Kenneth [redacted]

\*Change Advisee [dropdown]

Model(1) **Statistics(2)** II>

Detail	Source	Units Transferred	Transfer Passed for GPA	Transfer Taken Not for GPA	Transfer Grade Points	Transfer GPA
<a href="#">Detail</a>	Washington State University	13.500				
<a href="#">Detail</a>	Washington State University	10.500				
<a href="#">Detail</a>	Washington State University	13.500				

No test credits found.

No other credits found.

[Go to top](#)

17. The **Transfer Course Entry** tab displays. Review it.
18. Select **OK**.

Advisor Center

**Transfer Course Entry** Course Credits by Term

Kenneth [redacted] 0406 \*

Transfer Credit Model

Academic Career UGRD Academic Career  
Academic Institution WA220 Tacoma CC

\*Model Nbr [input]  
\*Transcript Level Print on Off [dropdown]

Target Information  
\*Academic Program ACADM Academic  Include in GPA  
Academic Plan [input]

Source Information  
\*Credit Source Type Manual Inps [dropdown]  
Source Institution Washington State University  
School Type NA [input]

Transfer Credit Term

\*Articulation Term 2017 2001 FALL Posted

Incoming Course			Equivalent Course		
Group	Year	Ext Term	Course ID		
1 1	2001		011974	HST&	
Status:	Subject		Offer Nbr		
Posted	XFER		1	127	
Details	Course Nbr		Units Transferred		
Comments	XXXX		4.500		
	Description	Transferred-in Course	Grading Scheme	ACA	CrGrd
	Units Taken	4.50	Grading Basis	TRN	Transfer Grading Basis
	Grade Input	C+	Official Grade	C+	C+
			Repeat Code		
			Designation		
					<input type="checkbox"/> Include in FA WI Stats

19. Process complete.