



2025-26 INCOME VERIFICATION WORKSHEET

DEPENDENT STUDENT

Your FAFSA application was selected by the Department of Education for a process called Verification at Lower Columbia College (LCC). The Financial Aid Office will compare information from your FAFSA application with the documentation you provide through this form. The law requires the college to collect and verify this information before awarding Federal Student Aid. If there is a difference between the information on your FAFSA and the information listed on this form, the college will make a correction to your FAFSA application electronically. The Financial Aid Office cannot process your financial aid without this information.

STUDENT INFORMATION	
Last Name:	First Name:
Student ID #:	Email:

- All applicable sections of this form must be completed. If a section does not apply to you, write "NA".
- The Financial Aid Office publishes a [quarterly priority deadline](#) and submission of this document after this date may cause a delay in receiving your aid. Return this form as soon as possible.
- It takes a minimum of 3-6 weeks to fully process students financial aid from the date all required documents have been submitted to the Financial Aid Office.

STEP 1: STUDENT – TAX AND INCOME INFORMATION

These requirements apply to the student. Check applicable box below:

Read the options provided below carefully and select the correct option.

- I consented to use the Direct Data Exchange (DDX), **FILED** a 2023 Federal Tax Return, and **DID NOT CHANGE** any information. **(No additional tax documents are needed)**
- I consented to use the DDX, was **NOT REQUIRED TO FILE** a 2023 Federal Tax Return, and **HAD NO INCOME** earned from work in 2023. **(No additional tax documents are needed)**
- I consented to use the DDX, **DID CHANGE** information by *manually entering data or filed an amended 1040X tax return*, so I am submitting a 2023 IRS Tax Return Transcript **OR** a *signed* copy of my/our 2023 Federal Tax Return (along with **ALL** applicable schedules) and **IF** applicable a *signed* copy of my amended 1040X tax return.
- I consented to use the DDX, was **NOT REQUIRED TO FILE** a 2023 Federal Tax Return, but **HAD INCOME** earned from work in 2023.
 - Must submit W-2 forms for each employer.
 - List the names of all employers and the amount earned from each employer in the space provided below.

NOTE: If your income exceeds the threshold required to file, you are required to file a tax return before we can process your financial aid.

Employer's Name	IRS W-2 Provided		Amount Earned in 2023	Attachment
	Yes	No		
	Yes	No	\$	
	Yes	No	\$	
	Yes	No	\$	
	Yes	No	\$	



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DEPENDENT STUDENT

STUDENT INFORMATION

Full Name:	Student ID #:
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PARENT INFORMATION

Parent Full Name:	Email:
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STEP 2: PARENT(S)/STEP-PARENT – TAX AND INCOME INFORMATION

These requirements apply to both parent (s) **OR** parent and **current** spouse/step-parent (if applicable) in the family. Read the options provided below carefully and select the correct option.

- I, and my spouse (if applicable), consented to use the Direct Data Exchange (DDX), **FILED** a 2023 Federal Tax Return, and **DID NOT CHANGE** any information. (No additional tax documents are needed)
- I, and my spouse (if applicable), consented to use the DDX, was **NOT REQUIRED TO FILE** a 2023 Federal Tax Return, and **HAD NO INCOME** earned from work in 2023. (No additional tax documents are needed)
- I, and my spouse (if applicable), consented to use the DDX, **DID CHANGE** information by *manually entering data or filed an amended 1040X tax return*, so I am submitting a 2023 IRS Tax Return Transcript **OR** a *signed* copy of my/our 2023 Federal Tax Return (along with **ALL** applicable schedules) and **IF** applicable a *signed* copy of my amended 1040X tax return.
- I consented to use the DDX but **HAD A CHANGE IN MARITAL STATUS** since 2023. I am now **separated, divorced or widowed** from the spouse/joint filer on the 2023 tax return, so I am submitting a copy of my W-2(s) for separation of income in the space provided below.
- I, and my spouse (if applicable), was **NOT REQUIRED TO FILE** a 2023 Federal Tax Return, but **HAD INCOME** earned from work in 2023.
 - o Must submit W-2 forms for each employer.
 - o List the names of all employers and the amount earned from each employer in the space provided below.

NOTE: If your income exceeds the threshold required to file, you are required to file a tax return before we can process your financial aid.

Employer's Name	IRS W-2 Provided	Amount Earned in 2023	Attachment
	Yes No	\$	
	Yes No	\$	
	Yes No	\$	
	Yes No	\$	

By signing this worksheet, I certify that all information reported on this worksheet is complete and correct. The student must sign and date. Since you are a dependent student, the parent, *whose information is reported on the FAFSA*, must also sign and date.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____



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DEPENDENT STUDENT

Lower Columbia College does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX, including in admission and employment. Lower Columbia College provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, citizenship or immigration status, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, veteran or military status, or use of a trained guide dog or service animal as required by Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Sections 504 and 508 of the Rehabilitation Act of 1973, the Americans with Disabilities Act and ADA Amendment Act, the Age Discrimination Act of 1975, the Violence Against Women Reauthorization Act and Washington State's Law Against Discrimination, Chapter 49.60 RCW and their implementing regulations. All inquiries regarding compliance with Title IX, access, equal opportunity and/or grievance procedures should be directed to Vice President of Foundation, HR & Legal Affairs, 1600 Maple Street, PO Box 3010, Longview, WA 98632, title9@lowercolumbia.edu, Phone number, (360) 442-2120, Phone number/TTY (800) 833-6388. The notice of nondiscrimination is located at lowercolumbia.edu/disclosure/non-discrimination.