

# Program map for Accounting Technician Associate in Applied Science - Transfer (AAS-T) for LCC BAS-OLTM

2024-25



[Return to Accounting, Business and Leadership Program Maps \(lowercolumbia.edu/program-maps/business\)](https://lowercolumbia.edu/program-maps/business)

Accounting is a critical business function offering many career opportunities. Learn basic skills for entry-level accounting positions such as accounting technician, accounts payable and accounts receivable in private industry, state and local government, and public accounting. You can also begin studies for a bachelor's degree by completing transferable accounting courses and general education requirements. Students must pass each course listed in Program Requirements with a 'C' or above.

[View this program in the LCC Catalog \(lowercolumbia.edu/publications/catalog/programs/Business-A-AST-Accounting-Technician-to-BAS-OLTM\)](https://lowercolumbia.edu/publications/catalog/programs/Business-A-AST-Accounting-Technician-to-BAS-OLTM)

## See also

- [Degree Requirements for Accounting, Business and Leadership programs \(lowercolumbia.edu/programs/business\)](https://lowercolumbia.edu/programs/business)
- [Course descriptions in the LCC Catalog \(lowercolumbia.edu/publications/catalog/courses\)](https://lowercolumbia.edu/publications/catalog/courses)
- [Distribution lists in the LCC Catalog \(lowercolumbia.edu/publications/catalog/distribution-lists\)](https://lowercolumbia.edu/publications/catalog/distribution-lists)

**Important:** Many course sequences only begin in fall quarter. Check with your program advisor.

## By Quarter Overview

### First Quarter

- BUS 100: Foundations of Business Success (3 credits)
- COLL 101: College Success 101 (2 credits)

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- ACCT 101: Intro to Accounting Concepts (5 credits)
  - *BUS 100, MATH 079 or TECH 079 or higher with a grade of C or better or instructor permission. Concurrent requirement: BUS 100 if not previously taken\**
- MATH& 107: Math in Society (5 credits)
  - *MATH 097/098 with a grade of C or better\**

*\*Pre- and/or co-requisite(s)*

## Second Quarter

- ENGL& 101: English Composition I (5 credits)
  - *College level reading and writing skills or completion of ENGL 099 (was ENGL 100) or TECH 105 with a grade of C or better\**
- SOC& 101: Introduction to Sociology: DIV (5 credits)
- CMST& 220: Public Speaking (5 credits)

*\*Pre- and/or co-requisite(s)*

## Third Quarter

- ACCT 150: Payroll Accounting (5 credits)
  - *BUS 104 or higher and ACCT 101 or instructor permission\**
- BUS 150: Customer Service Management (5 credits)
- BTEC 131: Intro to Spreadsheets (5 credits)
  - *BTEC 104 or CS 110, and BUS 104 or MATH 88 or MATH 97, with a C or higher, or instructor permission\**

*\*Pre- and/or co-requisite(s)*

## Fourth Quarter

- Choose one:
  - BUS& 101: Intro to Business (5 credits)
  - ECON& 201: Microeconomics (5 credits)
    - *MATH 088 or TECH 088 or BUS 104 (was BSAD 104) and ENGL& 101 or BUS 190 (was BSAD 190)\**
- Choose one Natural Science (5 credits)
- BTEC 130: Electronic Calculators (1 credit)

*\*Pre- and/or co-requisite(s)*

## Fifth Quarter

- ACCT& 201: Principles of Accounting I (5 credits)
  - *BUS 104, MATH 088 or TECH 088 with a grade of C or higher or instructor permission\**
- ACCT 241: Intro to QuickBooks (5 credits)
  - *ACCT 101 or ACCT& 201 and CS 110 or CS 111, or instructor permission\**

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- ACCT 244: Individual Income Taxation (5 credits)
  - *MATH 078/079 or TECH 078/079\**

*\*Pre- and/or co-requisite(s)*

## Sixth Quarter

- ACCT& 202: Principles of Accounting II (5 credits)
  - *ACCT& 201 (was ACCT 231) with a grade of C or better and BUS 104 with a grade of C or better or MATH& 125 or higher; Co-requisite: MATH& 125 or higher\**
- ACCT 288: Cooperative Education (4 credits)
  - *Instructor or Cooperative Education Coordinator permission Concurrent requirements: COLL 289 or BTEC 294 or BUS 294 or IT 294 must be taken prior to or concurrent with this course\**
- BUS& 201: Business Law (5 credits)
  - *ENGL& 101 OR BUS 119, or equivalent, with a grade of C or better, or instructor permission\**
- COLL 289: Employment Portfolio Seminar (1 credit)

*\*Pre- and/or co-requisite(s)*

## Seventh Quarter

- ACCT& 203: Principles of Accounting III (5 credits)
  - *ACCT& 201 (was ACCT 231) with a grade of C or better and basic spreadsheet skills\**
- ACCT 275: Accounting Tech Capstone (5 credits)
  - *ACCT 150, ACCT& 201 and ACCT 241 or instructor permission\**
- BTEC 135: Advanced Data Analysis (5 credits)
  - *BTEC 131 (was CS 121) with a grade of C or better, or instructor permission\**

## Detailed Class Sequence

### 1. Foundations of Business Success

BUS 100 (3 credits)

### 2. College Success 101

COLL 101 (2 credits)

### 3. Intro to Accounting Concepts

ACCT 101 (5 credits)

*Pre- and/or co-requisite(s): BUS 100, MATH 079 or TECH 079 or higher with a grade of C or better or instructor permission. Concurrent requirement: BUS 100 if not previously taken*

### 4. Math in Society

MATH& 107 (5 credits)

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## **5. English Composition I**

ENGL& 101 (5 credits)

*Pre- and/or co-requisite(s): College level reading and writing skills or completion of ENGL 099 (was ENGL 100) or TECH 105 with a grade of C or better*

## **6. Introduction to Sociology: DIV**

SOC& 101

## **7. Public Speaking**

CMST& 220 (5 credits)

## **8. Payroll Accounting and Business Tax Reporting**

ACCT 150 (5 credits)

*Pre- and/or co-requisite(s): BUS 104 or higher and ACCT 101 or instructor permission*

## **9. Customer Service Management**

BUS 150 (5 credits)

## **10. Intro to Spreadsheets**

BTEC 131 (5 credits)

*Pre- and/or co-requisite(s): BTEC 104 or CS 110, and BUS 104 or MATH 88 or MATH 97, with a C or higher, or instructor permission*

## **11. Intro to Business or Microeconomics**

BUS& 101 or ECON& 201 (5 credits)

*Pre- and/or co-requisite(s): For ECON& 201 - MATH 088 or TECH 088 or BUS 104 (was BSAD 104) and ENGL& 101 or BUS 190 (was BSAD 190)*

## **12. Natural Science**

Choose one Natural Science (5 credits)

## **13. Electronic Calculators**

BTEC 130 (1 credit)

## **14. Principles of Accounting I**

ACCT& 201 (5 credits)

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*Pre- and/or co-requisite(s): BUS 104, MATH 088 or TECH 088 with a grade of C or higher or instructor permission*

## **15. Intro to QuickBooks**

ACCT 241 (5 credits)

*Pre- and/or co-requisite(s): ACCT 101 or ACCT& 201 and CS 110 or CS 111, or instructor permission*

## **16. Individual Income Taxation**

ACCT 244 (5 credits)

*Pre- and co-requisite(s): MATH 078/079 or TECH 078/079*

## **17. Principles of Accounting II**

ACCT& 202 (5 credits)

*Pre- and co-requisite(s): ACCT& 201 (was ACCT 231) with a grade of C or better and BUS 104 with a grade of C or better or MATH& 125 or higher; Co-requisite: MATH& 125 or higher*

## **18. Cooperative Education**

ACCT 288 (4 credits)

*Pre- and co-requisite(s): Instructor or Cooperative Education Coordinator permission Concurrent requirements: COLL 289 or BTEC 294 or BUS 294 or IT 294 must be taken prior to or concurrent with this course*

## **19. Business Law**

BUS& 201 (5 credits)

*Pre- and/or co-requisite(s): ENGL& 101 OR BUS 119, or equivalent, with a grade of C or better, or instructor permission*

## **20. Employment Portfolio Seminar**

COLL 289 (1 credit)

## **21. Principles of Accounting III**

ACCT& 203 (5 credits)

*Pre- and/or co-requisite(s): ACCT& 201 (was ACCT 231) with a grade of C or better and basic spreadsheet skills*

## **22. Accounting Tech Capstone**

ACCT 275 (5 credits)

*Pre- and/or co-requisite(s): ACCT 150, ACCT& 201 and ACCT 241 or instructor permission*

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## **23. Advanced Data Analysis**

BTEC 135 (5 credits)

*Pre- and/or co-requisite(s): BTEC 131 (was CS 121) with a grade of C or better, or instructor permission*

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