



Medical Assisting Program Information and Application

Applications have been extended and will be accepted in the Nursing and Allied Health Department

until all seats have been filled for the 2024-2025 cohort beginning Fall 2024.

Directions: Complete the application form and mail, email, or hand deliver to:

**Bev Ylen, Health Programs Coordinator
Lower Columbia College
1600 Maple Street
Longview, WA 98632**

If you have questions: Vicky Soladey, Medical Assisting Program Director at vsoladey@lcc.ctc.edu

Admission Requirements

- Completion, or Spring 2024 enrollment, of required prerequisite courses, each with a grade of C (2.0) or above: AH 114 (or PSYC&200), and ENGL& 101.
- Minimum cumulative grade point of C (2.0) or above

Application and Selection Process

1. Applicants' transcripts will be scored as shown below, and ranked by score. You do **NOT** need to provide LCC transcripts.
2. During the extension process, applications will be reviewed on an individual basis
3. Candidates must verify acceptance by a predetermined date, or the acceptance will be forfeited and you will lose your place in the cohort.
4. For information on transferring credits from another college, either click [here](#) or go to <https://lowercolumbia.edu/transcripts/transcript-evaluation.php>

Scoring Method for Prerequisite and Support Courses

- Scoring method: (number of credits) x (course grade) = score
- Example: B- in MEDA 101...(3 credits for MEDA 101) x (2.7 for B-) = 8.1 points
- If a course was repeated to achieve a C or higher ("failed" the first time), the score for that course will be derived using the grade of C (2.0).
- Since CS 110 is a 3 credit course and BTEC 145 is 5 credits, BTEC 145 credits will be limited to 3 for scoring purposes
- Prerequisites and support courses eligible for scoring: ENGL& 101 (or BUS 119), AH 114 (or PSYC&200), PSCY& 100 (or BUS 144), CS 110 (or BTEC 145), MEDA 101 (or BTEC 181), MEDA 102 (or BTEC 182), MEDA 120 (or average of BIOL 241/242 grades), MEDA 122 (or average of BTEC 164 & MEDA 298 grades), BTEC 171, and BTEC 172
- Spring 2023 courses will not be scored

Here are the grade-point values for letter grades:

A (4.0), A- (3.7), B+ (3.3), B (3.0), B- (2.7), C+ (2.3), C (2.0)



Medical Assisting Program Application Form for Fall 2024 Cohort

Applications will be accepted by USPS or hand delivery beginning January 2024.

Name: _____
Last First Middle

Mailing Address: _____
Street or PO Box

City State Zip

Email, including LCC address if current student: _____

Phone: _____ LCC Student ID number: _____

Graduate of _____ high school or GED _____ in _____
City/State

It is Important to Read this BEFORE Proceeding: #1 below must be included with the application only ***if courses were completed outside of LCC***. If courses listed in #2 were completed at LCC, official transcripts are ***not*** required.

- 1. IF any of the following courses were completed, but not at LCC, include a copy of official transcripts (in a sealed envelope from the issuing institution) or have transcripts evaluated before submitting the program application.**
- 2. Completion of the required prerequisite courses (or current enrollment):**

Course	Grade	Completed Quarter/Year
ENGL& 101 or BUS 119		
MATH 105 or other MATH 100 or higher		
AH 114 or 2 credits of PSYC& 200		
CS 110 or 3 cr. of BTEC 145 (circle one)		
MEDA 101 or BTEC 181		
MEDA 102 or BTEC 182		
MEDA 120 or avg. of BIOL& 241/242		
MEDA 122 or avg. BTEC 164/MEDA 298		
PSYC& 100 or BUS 144		
BTEC 171		
BTEC 172		