

Policy 430 - Reasonable Accommodation

It is the policy of Lower Columbia College, being aware of its obligations under Executive Order 96-04, chapter [RCW 49.60](http://apps.leg.wa.gov/RCW/default.aspx?cite=49.60), (apps.leg.wa.gov/RCW/default.aspx?cite=49.60) and the [Americans with Disabilities Act of 1990](http://www.ada.gov/pubs/ada.htm) (www.ada.gov/pubs/ada.htm), as amended by ADA Amendments Act of 2008, Rehabilitation Act of 1973, to ensure qualified persons with disabilities the right to request and, where determined appropriate, receive reasonable accommodation, unless accommodation would impose an undue hardship on the institution, require a fundamental program alteration or would lower academic standards:

Reasonable accommodation includes:

1. ensuring equal opportunity in application process,
2. enabling qualified individual with disability to perform essential functions of job,
3. enabling employee with disability to enjoy equal benefits and privileges of employment,
4. enabling student with disability equal access to services, programs, activities and facilities of the College.

This includes good-faith consideration and interactive engagement regarding reasonable accommodation to all employees, candidates for employment and students. Disability and Access Services is the designated department at Lower Columbia College that determines reasonable accommodations and/or services for students with disabilities. Disability and Access Services maintains disability-related documents and verifies disability for students who are requesting reasonable accommodations. Disability and Access Services also assists Human Resource Services in recommending and/or providing accommodations for employees. Any employee or candidate for employment requesting reasonable accommodation may contact Human Resource Services.

Historic Information

- • • Reviewed - No Changes Needed: October 4, 2023
 - Approved: April 28, 2021
 - Campus Review: April 13-27, 2021
 - Reviewed by the Governance Council: April 7, 2021
 - Reviewed by UMCC: March 16, 2021
 - Reviewed by the Executive Leadership Team: March 10, 2021
 - Approved: February 24, 2014
 - Campus Review: February 3-18, 2014
 - Reviewed by the Executive Leadership Team: November 20, 2013

Resource/Reference/ Procedure	Title	Unit Responsibility
WAC 132M-300 (apps.leg.wa.gov/wac/default.aspx?dispo=true&cite=132M)	Grievance Procedure	Director of HR/Legal Affairs and VP of Student Services
The Rehabilitation Act of 1973 (www2.ed.gov/policy/speced/reg/narrative.html)	Section 504	
CFR Title 34/Education (www2.ed.gov/policy/fund/reg/humansub/part97.html)		
Americans with Disabilities Act of 1990 (www.ada.gov/pubs/ada.htm)	Title 42/Chapter 126 and Title 47/Chapter 5	
RCW 49.60 (apps.leg.wa.gov/rcw/default.aspx?cite=49.60)	Discrimination	
LCC Policy 236 (lowercolumbia.edu/publications/administrative-policies/200/236)	Reasonable Accommodation	
LCC Policy 655 (lowercolumbia.edu/publications/administrative-policies/600/655)	Service Animals	
LCC Policy 237 (lowercolumbia.edu/publications/administrative-policies/200/237)	Pregnancy Policy	