

Policy 465 - Tuition and Fee Refunds

Tuition and fee refunds for students, including those receiving financial aid, will be governed by applicable state law as published in the college catalog and on the college website.

A refund of fees and tuition will be made to students officially withdrawing from the college according to the following schedule:

- (a) One hundred percent. Withdrawal prior to the sixth day of instruction of the quarter.
- (b) One hundred percent. Withdrawal as a result of classes being canceled by the college.
- (c) Fifty percent. Withdrawal on or after the sixth day of instruction of the quarter and within the first twenty calendar days of the quarter.
- (d) No refunds will be made after the twentieth calendar day of the quarter. Exceptions may be made for students inducted into military service and for medical reasons.

Refunds for short courses and courses starting after the first week of the quarter shall be determined by the College Registrar.

Students dismissed for disciplinary reasons are not eligible for refunds.

Historic Information

- Reviewed by ELT: November, 2008
- Campus Review: February 1-22, 2009
- ADOPTED: February 23, 2009
- (Replaces policies 402-402.66)
- Reviewed by ELT: March 10, 2021
- Reviewed by UMCC: March 16, 2021
- Reviewed by Governance Council: April 7, 2021
- Campus Review: April 13-27, 2021
- Approved by ELT: April 28, 2021

Resource/Reference/ Procedure	Title	Unit Responsibility
RCW 28B.15.605 (apps.leg.wa.gov/RCW/default.aspx?cite=28B.15.605)	Refunds or cancellation of fees	VP Student Services, Registrar
RCW 28B.10.270 (app.leg.wa.gov/RCW/default.aspx?cite=28B.10.270)	Rights of Washington national guard and other military reserve students called to service	Registrar