Policy 2.04 - Chair's Role

The responsibilities of the Chair are, primarily, the integrity of the Board's process and, secondarily, occasional representation of the Board to outside parties. The Chair is the only Board member authorized to speak for the Board (beyond simply reporting Board decisions) other than in rare and specifically authorized instances.

1. The Chair shall ensure the Board and individual Board members act consistently with the Board's own rules and policies and those legitimately imposed upon the Board from outside the College.
   a. The Chair shall preside at Board meetings in an efficient and effective manner and shall set the general tone for each meeting through positive leadership.
   b. The Chair will lead discussion at the Board meetings on those issues, which, according to Board policy, belong to the Board to decide.
   c. Deliberation will be fair, open, and thorough but also efficient, timely, orderly, and to the point.
   d. The Chair will attempt to arrive at a consensus by the Board members on Board The Chair will stimulate discussion among the Board members.
2. In setting the agenda, the authority of the Chair consists of making decisions that fall within the topics covered by Board policies on Governance Process and Board-Staff Relationship, except where the Board specifically delegates portions of this authority to others. The Chair is authorized to use any reasonable interpretation of the provisions in these policies.
3. The Chair has no authority to make decisions about policies created by the Board within Mission and Objectives and Executive Limitations policy areas.
4. The Chair has no individual authority to supervise or direct the President.
5. The Chair shall ensure the other Board members are informed of current and pending Board issues and processes.
6. The Chair shall appoint representatives as required to conduct Board business.

Historic Information

- Revised: October 18, 2023
- Reviewed: 2005-2009
- Revised: August 25, 2004
- Reviewed: December 18, 2002