

# Business Management

**Associate in Applied Science - Transfer (AAS-T)**  
for LCC BAS-OLTM

Entry-level supervisory and management positions require people with a strong foundation in general business, accounting, economics, and computers. The Business Management AAS-T degree is also designed for people interested in starting a business or preparing for advancement opportunities. This program also meets the academic requirements to apply for admittance into the Bachelor of Applied Science degree in Organizational Leadership and Technical Management at Lower Columbia College which prepares business professionals for positions in leadership, technical management and supervision.

For a roadmap that identifies the preferred sequencing of courses and other specific recommendations from faculty, please see the corresponding program map(s):

- [Business Management Associate in Applied Science - Transfer \(AAS-T\) for LCC BAS-OLTM \(lowercolumbia.edu/program-maps/business/AAS-Business-Management-to-BAS-OLTM\)](https://lowercolumbia.edu/program-maps/business/AAS-Business-Management-to-BAS-OLTM)

## Degree Requirements

**Total credits required to earn this degree:** 93 with a cumulative grade point average (GPA) of at least 2.0 in the program requirements.

LCC students must meet distribution requirements for bachelor degrees, associate degrees, and specific certificates. See [Diversity and Distribution Lists \(lowercolumbia.edu/publications/catalog/distribution-lists/\)](https://lowercolumbia.edu/publications/catalog/distribution-lists/) for more information.

## General Education Requirements

- **Communications:**  
5 credits - ENGL& 101 English Composition I
- **Quantitative Skills:**  
5 credits – MATH& 107 Math in Society or higher with the exception of MATH& 131
- **Natural Sciences:**  
5 credits - Natural Science with lab course from the *Distribution List*
- **Human Relations / Diversity**  
5 credits – BUS 144 Management of Human Relations: DIV
- **Social Science:**  
5 credits – BUS& 101 Intro to Business **OR**  
ECON& 201 Micro Economics

## Program Requirements

Course Code	Course Title	Number of Credits
ACCT 101 <b>OR</b> ACCT 135 <b>OR</b> ACCT& 201	Intro to Accounting Concepts <b>OR</b> Accounting For Non-Accountants <b>OR</b> Principles of Accounting I	5

Course Code	Course Title	Number of Credits
BUS 100	Foundations of Business Success	3
BUS 150	Customer Service/Management	5
BUS 165	Salesmanship	5
BUS& 201	Business Law	5
BUS 240	Principles of Supervision	5
BUS 244	Human Resource Management	5
BUS 245	Principles of Management	5
BUS 259	Starting/Managing a Small Business	5
BUS 264	Principles of Marketing	5
BUS 270	Introduction to Project Management	5
BUS 294	Career Success	2
CS 110	Introduction to Microcomputer Applications	3
BTEC 131	Introduction to Spreadsheets	5
ECON 105 <b>OR</b> ECON& 201	Introduction to Economics <b>OR</b> Micro Economics	5

## Program Outcomes

Students completing this program should acquire the following skills and abilities:

- Communicate professionally in writing and speaking as appropriate to a business work environment. (GS Communication)
- Apply objective, valid methods of inquiry and problem solving to draw rational, ethical, and coherent conclusions. (GS Critical Thinking)
- Apply mathematical information to make decisions and solve problems in business. (GS Quantitative Literacy)
- Interact effectively with individuals and groups. (GS Teamwork)
- Perform basic mathematical calculations specific to business activities, such as payroll, taxes, account reconciliation, and financial statement analysis. (GS)
- Perform basic bookkeeping and accounting tasks using spreadsheets and industry standard accounting software.
- Gather and analyze data to solve business-related problems. (GS)
- Identify the relationships between business functions such as accounting, marketing, purchasing, human resources, and operations management.

- Describe the relationship between economics concepts and business issues.
- Describe the relationship between business activities and legal constructs, such as Contract Law and the Uniform Commercial Code.
- Compose written business documents, including email, reports, and business plans using industry standards software. (GS)
- Develop and deliver business presentations. (GS)
- Collaborate in teams to solve business problems. (GS)
- Articulate the relationship between human behavior, a diverse work environment, and business outcomes. (GS)

## Notes

### **Revised May 2023 (effective Summer 2023)**

Program planning is based on information available at the time of preparation. It is the student's responsibility to meet with their LCC advisor. Consult the LCC catalog for LCC graduation requirements.