

Bomb Threat

If you receive a bomb threat please record the following:

1. Date.
2. Time call received.
3. Time caller hung up.
4. What did the caller say? Be as precise as possible.
5. Ask the caller the following questions:
 - When is the bomb set to go off?
 - Where?
 - Where is the bomb right now?
 - What kind of a bomb is it?
 - What does it look like?
 - Why did you place the bomb?
6. Did the caller repeat any particular words or phrases?
7. Was the caller male or female?
8. Was the caller young or old?
9. Did the caller have an accent? If yes, what type?
- 10 Was the voice familiar to you?
- 11 What was the tone of the caller's voice?
- 12 Was there background noise?
- 13 Can you provide any other information about the call?
- 14 Your name and phone extension.