



Date: _____

Dear _____:

We are writing to check in on _____ and offer support.
They have missed _____ days of school so far this year.

We are wondering how we can support your child's attendance to meet the attendance policy for the LCC Head Start/EHS/ECEAP Program.

Going to school is an opportunity for your child to:

- Build routines that help reduce stress
- Connect to their friends and teachers
- Engage in learning

When children attend school regularly, they are much more likely to read proficiently by the third grade, do well in middle school, and graduate high school

We would like to partner with you to improve _____'s attendance, so we can keep them engaged and learning.

Please call us at _____ by _____ to discuss the Attendance Family Partnership Agreement and to continue enrollment.

Sincerely,

Teacher / EHS Staff

Family Advocate

Area Manager

Contact Information

Cc: Child Site File, ERSEA Team

(C: 07/10; R: 08/23)