

Child's Name: _____ LOC ID # _____ Date: _____

LOWER COLUMBIA COLLEGE HEAD START/EHS
Working Day/WCCC Parent Agreement

This agreement outlines the terms and conditions for your child's participation in a Head Start Working Day/WCCC class. By signing below, you acknowledge and agree to the following:

1. **WCCC Subsidy Requirement:** Your child can start *only after* LCC Head Start/EHS/ECEAP receives written confirmation of your approved Working Connections Child Care (WCCC) subsidy from the Department of Children, Youth, and Families (DCYF). You must maintain active enrollment with the WCCC subsidy as long as your child is in the program.
2. **Head Start will not bill for your WCCC Co-Pay:** Head Start has required class closure days for training, home visits, and parent/teacher conferences. Parents are encouraged to use the co-pay that LCC HS/EHS/ECEAP is waiving to secure family/friend/neighbor care for closure days. Refer to the Attendance Schedule FSPI 6c1.
3. **Loss of WCCC Subsidy Impact:** If you lose your WCCC subsidy, if space is available, the program may be able to place your child in a different Head Start classroom model, or place them on a waitlist until space is available.
4. **Child's Scheduled Participation:** Your child will participate in the Head Start school day portion of the program during the school year, Monday through Friday 8am - 2pm and Monday through Friday for a minimum of two time slots.

Parent/Guardian Name (print): _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (print): _____

Parent/Guardian Signature: _____ Date: _____

Staff Acknowledgement Signature: _____ Date: _____

Child's Name: _____ LOC ID # _____ Date: _____

Lower Columbia College Head Start Working Day/WCCC
Attendance Schedule

Summer: _____ Closed Fridays July: _____

Choose a minimum of 7 hours per day.

Hours	Monday	Tuesday	Wednesday	Thursday
7:30 – 8:00 am	☐	☐	☐	☐
8:00 – 9:00 am	☐	☐	☐	☐
9:00 – 10:00 am	☐	☐	☐	☐
10:00 – 11:00 am	☐	☐	☐	☐
11:00 – 12:00 pm	☐	☐	☐	☐
12:00 – 1:00 pm	☐	☐	☐	☐
1:00 – 2:00 pm	☐	☐	☐	☐
2:00 – 3:00 pm	☐	☐	☐	☐
3:00 – 4:00 pm	☐	☐	☐	☐
4:00 – 5:00 pm <i>Preschool only</i>	☐	☐	☐	☐
5:00 – 5:30 pm <i>Preschool only</i>	☐	☐	☐	☐

Summer: _____ Choose a minimum of 7 hours per day.

Hours	Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 8:00 am	☐	☐	☐	☐	☐
8:00 – 9:00 am	☐	☐	☐	☐	☐
9:00 – 10:00 am	☐	☐	☐	☐	☐
10:00 – 11:00 am	☐	☐	☐	☐	☐
11:00 – 12:00 pm	☐	☐	☐	☐	☐
12:00 – 1:00 pm	☐	☐	☐	☐	☐
1:00 – 2:00 pm	☐	☐	☐	☐	☐
2:00 – 3:00 pm	☐	☐	☐	☐	☐
3:00 – 4:00 pm	☐	☐	☐	☐	☐
4:00 – 5:00 pm <i>Preschool only</i>	☐	☐	☐	☐	☐
5:00 – 5:30 pm <i>Preschool only</i>	☐	☐	☐	☐	☐

Child's Name: _____ LOC ID # _____ Date: _____

Lower Columbia College Head Start Working Day/WCCC
School Year Attendance Schedule

School Year Schedule: September to June***Choose a minimum of 2 time slots outside of the required Head Start School Day hours.***

Hours	Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 8:00AM	☐	☐	☐	☐	☐
8:00AM – 2:00PM (Required)	Head Start School Day	Head Start School Day	Head Start School Day	Head Start School Day	Head Start School Day
2:00 – 3:00PM	☐	☐	☐	☐	☐
3:00 – 4:00PM	☐	☐	☐	☐	☐
4:00 – 5:00PM (Head Start only)	☐	☐	☐	☐	☐
5:00 – 5:30PM (Head Start only)	☐	☐	☐	☐	☐