

# Departments A to Z

The list below contains a summary of key departments at LCC. For additional information, including instructor and staff emails, phone numbers and locations, go to the [LCC Directory \(services4.lowercolumbia.edu/employees\)](https://services4.lowercolumbia.edu/employees) . View [campus maps \(services4.lowercolumbia.edu/maps/\)](https://services4.lowercolumbia.edu/maps/) .

## Contact Lower Columbia College

Many of the services noted below are accessible through LCC's [Contact Us Page \(lowercolumbia.edu/contact\)](https://lowercolumbia.edu/contact) .

## Advising

New students are assigned a success team consisting of two team members, including a Career Pathways Advisor and a Faculty Advisor.

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### Career Pathways Advisor

After completing their onboarding steps, new students meet with their Career Pathways Advisor to ask questions, discuss career aspirations, learn about ways to pay for college, develop the first draft of a three-quarter academic plan, and register for classes.

During students' time at LCC, they continue to work with their Career Pathways Advisor to build and adjust their academic plan, navigate the college, and get their quarterly advising holds released.

### Faculty Advisor

Once a student has met with their Career Pathways Advisor and registered for classes, they are also assigned a faculty advisor. During their first quarter, students should meet with their faculty advisor to discuss their career pathway and transfer plans. Following their first quarter, they should continue working with their faculty advisor as they further plan for their time beyond LCC.

Students can find and contact their care team by logging onto [Navigate \(lowercolumbia.navigate.eab.com\)](https://navigate.eab.com) .

Phone: [\(360\) 442-2350](tel:(360)442-2350)

Web: [lowercolumbia.edu/advising](https://lowercolumbia.edu/advising)

Email: [advising@lowercolumbia.edu](mailto:advising@lowercolumbia.edu)

Located in Admissions Center (ADC)

## Athletics

As members of the Northwest Athletic Conference (NWAC), LCC's sports programs are among the Northwest's finest. Men's teams include basketball and baseball, and women's teams include soccer, volleyball, basketball, and fast pitch softball. LCC students (with Student ID) get in free to LCC home games. Schedules are available online.

Phone: (360) 442-2471

Web: <https://lccreddevils.com/index.aspx>

Located in Gym and Fitness Center (GYM)

## Basic Needs and Emergency Assistance Programs

LCC provides financial assistance and other support to help students meet their basic needs such as food, housing, utilities, transportation, child care, and other emergency needs. On campus support and referrals to community resources are available for students experiencing homelessness or housing insecurity.

Phone: (360) 442-2330

Web: [lowercolumbia.edu/student-financial-help](http://lowercolumbia.edu/student-financial-help)

Email: [emergencyaid@lowercolumbia.edu](mailto:emergencyaid@lowercolumbia.edu)

Located in Admissions Center (ADC)

## Bookstore

Students can find new, used, and digital textbooks, along with reference materials, general supplies, art supplies, gifts, signature clothing and items, and so much more at the LCC Bookstore, available both in-store and online. A book buyback in-store event is held during finals week of each quarter offering students the option to sell their used textbooks back to the store for cash. Feel free to check out the [bookstore webpage \(lowercolumbia.edu/bookstore\)](http://lowercolumbia.edu/bookstore) for hours and upcoming events. The Bookstore is open to the public.

Phone: (360) 442-2240

Web: [lowercolumbia.edu/bookstore](http://lowercolumbia.edu/bookstore)

Email: [bookstore@lowercolumbia.edu](mailto:bookstore@lowercolumbia.edu)

Located in Student Center (STC)

## Cafe and Dining

Located in the Student Center, Red Devil Cafe and Espresso Kiosk provide a varied menu for students, staff and the community, including breakfast all day, hot lunch specials, soups, sandwiches, grill items, snacks and beverages. Catering services are available.

Phone: (360) 442-2230  
Web: [lowercolumbia.edu/cafe](http://lowercolumbia.edu/cafe)  
Located in Student Center (STC)

## Campus Services

The Campus Services Department consists of many subdivisions that collectively work together to maintain a safe, healthy and attractive campus environment. Including parking, motor pool, custodial, grounds, maintenance, print shop, mail/shipping/receiving services, and copier services.

Phone: (360) 442-2260  
Web: [lowercolumbia.edu/services](http://lowercolumbia.edu/services)  
Located in Campus Services (CMS)

## Career & Employment Services

The Career Center has multiple resources to assist students, graduates and community members in exploring a career pathway, preparing for employment, and networking with employers. Career assessments are available to help students identify career pathways that best match their interests, skills, and abilities. Online career information resources provide details about job duties, education requirements, working conditions, wages and occupational demand for specific work fields.

Staff are available to help with career exploration, planning, and job search needs. Free workshops are provided on effective resume writing, marketing job skills to potential employers, portfolio development, and resources for dislocated workers and low-income adults.

Local employers and staff use our Center to recruit students, graduates, and community members. Job seekers can post resumes, find work-based learning opportunities, locate internships and search for full and part time jobs on and off campus.

Phone: (360) 442-2330  
Web: [lowercolumbia.edu/careerservices](http://lowercolumbia.edu/careerservices)  
Email: [careers@lowercolumbia.edu](mailto:careers@lowercolumbia.edu)  
Located in Admissions Center (ADC)

## Career & Technical Education (CTE Dual Credit)

High school students can earn credit at both their high school and at Lower Columbia College by completing designated high school career and technical education (CTE) courses, which then transfer to college programs. Once you finish high school you can apply your credits to one of Lower Columbia College's professional-technical programs. Credits earned at Lower Columbia College will transfer to any Washington community or technical college, and some four-year colleges.

Phone: (360) 442-2496  
Web: [lowercolumbia.edu/cte](http://lowercolumbia.edu/cte)  
Located in Admissions Center (ADC)

## Cashier

Cashiering is where you pay for tuition, fees, and fines. Students can also pay tuition and most fees online through ctcLink. Payment options include cash, check, and debit/credit card, Visa or MasterCard. LCC also has a [tuition payment plan \(lowercolumbia.edu/pay-for-college/payment-options/payment-plan\)](http://lowercolumbia.edu/pay-for-college/payment-options/payment-plan) .

Phone: (360) 442-2210  
Web: [lowercolumbia.edu/cashier](http://lowercolumbia.edu/cashier)  
Email: [finance@lowercolumbia.edu](mailto:finance@lowercolumbia.edu)  
Located in Admissions Center (ADC)

## Childcare

The Early Learning Center is a licensed childcare facility for children one month through five years of age, available to LCC students, staff and faculty members. In addition to high quality childcare services, the LCC Early Learning Center offers a Pre-Kindergarten Readiness Program, and partners with the Longview School District.

The Early Learning Center participates in the Washington State Quality Rating and Improvement System Early Achievers and is rated a level 5.

The Early Learning Center has received a Certificate of Accreditation from The National Association for the Education of Young Children. The ELC are also members of the Washington Association for the Education of Young Children and participates in the Washington Child Care Campus Coalition.

All age groups have weekly lesson plans and teachers complete monthly assessments. Daily activities are developmentally appropriate and based on each child's goals. Full-day and half-day rates are available. Private pay, Child Care Subsidy and Tribal Subsidies are accepted. Breakfast, lunch and an afternoon snack is provided. The Early Learning Center operates on a year-round schedule and is open Monday through Friday, 7:30 am to 5:30 pm.

Phone: (360) 442-2890  
Web: [lowercolumbia.edu/childcare](http://lowercolumbia.edu/childcare)  
Located in Home and Family Life (HFL)

## College and Career Preparation

The College and Career Preparation (CCP) department can help students 16 or older improve their English skills, earn a high school diploma, or prepare for a college certificate or degree program. CCP classes cost just \$25 a quarter (with financial help available), and there is no need to wait until the beginning of an academic term to

get started. Stop by ADC 151, call us today, or visit us online to learn more about this flexible, affordable, and welcoming program.

Phone: (360) 442-2580

Web: [lowercolumbia.edu/ccp](http://lowercolumbia.edu/ccp)

Email: [collegeandcareerprep@lowercolumbia.edu](mailto:collegeandcareerprep@lowercolumbia.edu)

Located in Admissions Center (ADC)

## Computer Labs

LCC maintains computing facilities equipped with the hardware and software required to support instructional programs and students. New students must obtain their Username and Password in order to access campus computers, library databases and their college email account. Wireless internet access is also available on campus to students with mobile devices.

Phone: (360) 442-2712

Web: [lowercolumbia.edu/computer-labs](http://lowercolumbia.edu/computer-labs)

Located in Applied Arts (AAR)

## Counseling Services

Lower Columbia College provides counseling services for students, including personal, educational, and career counseling. Students can schedule an appointment with a counselor by contacting the Career Center in the Admissions Center Building or by phone. Appointments can also be made by logging into [Navigate \(lowercolumbia.navigate.eab.com/\)](http://lowercolumbia.navigate.eab.com/).

Phone: (360) 442-2330

Web: [lowercolumbia.edu/counseling](http://lowercolumbia.edu/counseling)

Located in Admissions Center (ADC)

## Disability and Access Services

A student with a documented disability may be eligible for accommodations or assistance through LCC's Disability and Access Services office. LCC is committed to providing support services to students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990.

Disability and Access Services coordinates services which may include reasonable accommodations, appropriate auxiliary aids, advising, admission, registration for classes, academic counseling, assistance with applying for financial aid, referrals to agencies, educational and vocational planning, even voter registration. Disability and Access Services also provides accommodations to pregnant and parenting students in accordance with Title IX of the Education Amendments of 1972. In addition, testing accommodations may be provided to English Language Learners who are experiencing language barriers. To request services or for more information, visit the website, call, or stop by the office in the Admissions Center, Room 143.

Phone: (360) 442-2340

TTY/Video Relay Services: 7-1-1 or (800) 833-6388

Web: [lowercolumbia.edu/disability](http://lowercolumbia.edu/disability)

Located in Admissions Center (ADC)

## eLearning

The eLearning Department is here to support students with technology in their classes at LCC. LCC uses the Canvas Learning Management system to provide a variety of instruction types to students. These instruction types (called modalities) include synchronous, asynchronous, hybrid, flexible, and in-person/web-enhanced. Online classes are 100% online with no in-person classes and can be with or without designated virtual class sessions. Hybrid courses combine online coursework with in-person instruction. In-person/web enhanced courses are 100% in-person, but resources and assignments are turned in using Canvas. For more detailed descriptions of course modalities, visit our [Class Modality webpage \(lowercolumbia.edu/classes/class-modality\)](http://lowercolumbia.edu/classes/class-modality).

Current LCC students also have access to a variety of free technology. Students will receive access to the Google Suite of Apps (Gmail, Drive, Docs, etc), Microsoft Office 365 (Word, PowerPoint, Excel), and more while taking classes. After graduating or not attending classes for one year, access to that technology will end.

Another resource available to current students is free computer help. If your personal computer is not working, Tech Check can take a look and provide fixes at cost or free. Contact the eLearning office at the phone number below for more information.

Go online for [more details on eLearning \(lowercolumbia.edu/technical-help/elearning\)](http://lowercolumbia.edu/technical-help/elearning).

Phone: (360) 442-2520

Web: [lowercolumbia.edu/elearning](http://lowercolumbia.edu/elearning)

Located in Library (LIB)

## Financial Aid

Several types of aid are available to help students pay for college, including grants, loans, scholarships, veterans benefits, and student employment. This includes the Washington College Grant (formerly the State Need Grant), which extends financial aid for more low to middle-income families in Washington state than ever before, providing free or low-cost college for eligible students.

There are also a number of special programs available to qualifying students. All students are encouraged to apply for aid, even those who don't think they will qualify for any need-based aid. United States citizens should apply for aid through the FAFSA (Free Application for Federal Student Aid), and students who are ineligible for federal aid due to immigration status should apply for the WASFA (Washington Application for State Financial Aid). Be sure to pay attention to [key dates and deadlines for financial aid \(lowercolumbia.edu/pay-for-college/financial-aid\)](http://lowercolumbia.edu/pay-for-college/financial-aid).

Student refunds are delivered through [BankMobile Disbursements](#), a technology solution, powered by BMTX, Inc. ([lowercolumbia.edu/pay-for-college/financial-aid/disbursement](http://lowercolumbia.edu/pay-for-college/financial-aid/disbursement))

The [One-Stop Center](#) ([lowercolumbia.edu/one-stop](http://lowercolumbia.edu/one-stop)) can help answer many financial aid questions.

Phone: [\(360\) 442-2390](tel:(360)442-2390)

Web: [lowercolumbia.edu/financial-aid](http://lowercolumbia.edu/financial-aid)

Email: [financialaidoffice@lowercolumbia.edu](mailto:financialaidoffice@lowercolumbia.edu)

Located in Admissions Center (ADC)

## Fitness Center

With a balance of free weights, machines, and aerobic equipment, the LCC Fitness Center offers something for everyone. Sign up for a Weight Training, or Pilates class to add some 'positive' stress to your hectic schedule.

Phone: [\(360\) 442-2246](tel:(360)442-2246)

Web: [lowercolumbia.edu/student-fitness](http://lowercolumbia.edu/student-fitness)

Located in Gym (GYM)

## Food Pantry

LCC's Food for Thought food pantry works to reduce hunger within our campus community and to reduce the effects of food insecurity on student success. Food for Thought provides students with weekly fresh and non-perishable groceries, weekly prepared lunches, daily grab-and-go snacks, and personal care supplies. Showers and on-campus laundry facilities are available for students experiencing housing insecurity or homelessness

Phone: [\(360\) 442-2352](tel:(360)442-2352)

Web: [lowercolumbia.edu/food-pantry](http://lowercolumbia.edu/food-pantry)

Email: [foodforthought@lowercolumbia.edu](mailto:foodforthought@lowercolumbia.edu)

Located in Student Center (STC)

## Head Start/Early Head Start/ECEAP

Head Start, Early Head Start(EHS) and Early Childhood Education Assistance Program (ECEAP) assist income eligible families in raising healthy children, in preparing children for future academic success, and in identifying pathways for family mobility.

We serve families in Cowlitz County whose income is at or below the Federal State Poverty Guideline. All services are free for eligible families and applications are accepted year round. We offer several classroom experiences and home-based services:

- Part Day Preschool: 3-4 days a week at 3.5 hours a day.
- School Day Preschool: 5 days a week at 6 hours a day.



- Working Day Preschool: 5 days a week up to 10 hours a day (7:30 am - 5:30 pm) if the family also qualifies for Working Child Care Connections (WCCC).
- Infant and Toddler Center-Based Care for Teen Parents: 5 days a week following the teen parent's school schedule (7:30 am - 4:00 pm).
- We also offer a prenatal to age 3 weekly home visit model for parents with infants and toddlers that boost child development, positive parent-child interactions, and social support for families.

Phone: (360) 442-2800

Web: [lowercolumbia.edu/head-start](http://lowercolumbia.edu/head-start)

Located in Head Start East and Home and Family Life (HSE, HFL). Off campus locations at Barnes Elementary, Castle Rock Elementary, Memorial Park Drive, and South Kelso.

## International Programs

LCC is committed to welcoming students from around the world and engaging in global education for all on campus. The International Programs Office provides caring services and support to international students studying at LCC, local students studying abroad outside the United States, and facilitates activities for all interested in cross-cultural exchange, international affairs, and getting globally connected on campus.

The International Programs Office offers information and assistance with each facet of the international student experience, including international admissions, international student orientation, assessment, advising, registration, transcript evaluation, university transfer, activities, special events, housing, transportation, health insurance, employment, volunteering, non-immigrant visa status, and learning about life in the United States.

Phone: (360) 442-2310

Web: [lowercolumbia.edu/international](http://lowercolumbia.edu/international)

Email: [international@lowercolumbia.edu](mailto:international@lowercolumbia.edu)

Located in Library (LIB)

## Library and Learning Commons

The Learning Commons is a shared academic space within the LCC Library where Tutoring, eLearning, and Library staff and faculty collaborate to provide the instructional support, resources, and environment that students need to become accomplished, independent learners. Students can make tutoring appointments, get help with Canvas, consult with librarians on research assignments, and check out materials and equipment. The library provides print and electronic resources, computers, printers/copiers, Chromebooks, and group and individual study areas. The library's website provides access to research databases, tutorials, and several options for connecting with a librarian for assistance. Hours of operation are posted on the library webpage.

Phone: (360) 442-2660

Web: [lowercolumbia.edu/library](http://lowercolumbia.edu/library)



Email: [library@lowercolumbia.edu](mailto:library@lowercolumbia.edu)  
Located in Alan Thompson Library (LIB)

## Lower Columbia Regional University Center

The Lower Columbia Regional University Center provides options for students to earn bachelor's degrees without relocating or a lengthy commute. LCC offers a Bachelor of Applied Science in Teacher Education (BAS-TE) and Bachelor of Applied Science in Organizational Leadership and Technical Management (BAS-OLTM), and partners with a number of universities to provide over 500 bachelor's and master's degree programs on the LCC campus and online. Resource staff are located in the University Center to help you find the program that's right for you.

Phone: [\(360\) 353-7800](tel:(360)353-7800)  
Web: [lowercolumbia.edu/university-center](http://lowercolumbia.edu/university-center)  
Located in Library (LIB)

## One-Stop Center

The One-Stop Center supports students with getting started at LCC, answers general college questions, and helps with most financial aid and enrollment concerns. The center also coordinates new student advising and can help you connect with your career pathway advisor.

Phone: [\(360\) 442-2322](tel:(360)442-2322)  
Web: [lowercolumbia.edu/one-stop](http://lowercolumbia.edu/one-stop)  
Email: [onestop@lowercolumbia.edu](mailto:onestop@lowercolumbia.edu)  
Zoom: [lowercolumbia.edu/onestopzoom](http://lowercolumbia.edu/onestopzoom)  
Located in Admissions Center (ADC)

## Open Doors

In partnership with area high schools, Open Doors provides educational opportunities to 16-21 year old students who are behind in credits, more than a year past their original cohort graduation date, or need an alternative pathway to high school completion. Students can earn their high school diploma, GED, professional/technical certificates and/or an associate degree. Individualized academic advising, tutoring, tuition, books, supplies and career guidance are provided at no cost.

Phone: [\(360\) 442-2692](tel:(360)442-2692)  
Web: [lowercolumbia.edu/high-school-programs/open-doors/](http://lowercolumbia.edu/high-school-programs/open-doors/)  
Located in Physical Science (PSC)

## Payroll Services

Contact the Payroll Office for any information regarding employee earnings, direct deposit, and payroll deductions.

Phone: [\(360\) 442-2220](tel:(360)442-2220)

Located in Administration (ADM)

## Registration

New students receive information on registering for classes during New Student Orientation (NSO). Continuing students register for classes online in ctcLink after meeting with their Career Pathways Advisor to discuss their academic progress towards graduation.

Instructions for adding and dropping classes in ctcLink are posted on the [ctcLink webpage \(lowercolumbia.edu/ctcLink\)](http://lowercolumbia.edu/ctcLink) , or refer to the Adding and Withdrawing from Classes section of this handbook for more information.

Important registration dates and deadlines are posted on [LCC's Academic Calendar \(lowercolumbia.edu/calendar/academic\)](http://lowercolumbia.edu/calendar/academic) .

Phone: (360) 442-2370

Web: [lowercolumbia.edu/registration](http://lowercolumbia.edu/registration)

Email: [registration@lowercolumbia.edu](mailto:registration@lowercolumbia.edu)

Located in Admissions Center (ADC)

## Running Start

Running Start allows qualifying Washington State high school juniors and seniors to enroll into college level courses and earn college and high school credits at the same time. The program covers tuition costs for those who meet minimum academic requirements. Students who qualify for free or reduced lunch may also receive assistance with fees and books. Visit LCC's Running Start webpage, or call the Running Start Office to learn more.

Phone: (360) 442-2442

Web: [lowercolumbia.edu/running-start](http://lowercolumbia.edu/running-start)

Email: [runningstart@lowercolumbia.edu](mailto:runningstart@lowercolumbia.edu)

Located in Student Center (STC)

## Safety and Security

Contact LCC Safety & Security at 2911 from a campus phone or (360) 442-2911 or (360) 431-8839 for non-emergencies from any other phone. LCC security works closely with local law enforcement agencies. Dial 9.911 from a campus phone or 911 from any other phone first if you need immediate police, fire, medical, or other emergency response.

Phone: (360) 442-2911 or (360) 431-8839 for non-emergency calls

Web: [lowercolumbia.edu/safety](http://lowercolumbia.edu/safety)

Located in Student Center (STC)

# Student Programs and Activities

Students are encouraged to get involved with student life at LCC. Students who are socially involved make gains in general knowledge, intellectual skills, and tend to be more satisfied with their college experience through community connection. Involvement can occur at many different levels.

## Associated Students of Lower Columbia College (ASLCC)

ASLCC, also known as student government, works to create an interactive, fun and welcoming campus environment for all students and community members. ASLCC student leaders are the voice of the students to the administration. They serve on several committees and work to make sure students are front and center in the decision-making process. The ASLCC Student Activities Board also plans yearly campus events and activities. Check out the [ASLCC meeting schedule \(lowercolumbia.edu/student-life/aslcc\)](http://lowercolumbia.edu/student-life/aslcc). All students, employees, and community members are welcome to attend ASLCC meetings. Contact ASLCC at (360) 442-2450 or find ASLCC officers' emails at [lowercolumbia.edu/student-life/aslcc/officers](http://lowercolumbia.edu/student-life/aslcc/officers).

## Co-curriculars, Organizations and Clubs (CCOCs)

Students can participate in a range of student clubs and organizations centered around interests, fields of study, or careers. Don't see a club you like? The process for forming a new club is simple. Learn more on the [Student Clubs, Organizations and Groups page \(lowercolumbia.edu/student-life/clubs\)](http://lowercolumbia.edu/student-life/clubs).

## Diversity, Equity, and Inclusion Programming

LCC has a strong commitment to attracting, admitting and educating a broad population of students reflecting a diversity of intellectual interests, as well as representation from different cultures, races/ethnicities, socio-economic backgrounds, gender, socio-political perspectives, religious affiliations and sexual orientation/identities. We work to promote intellectual discourse, leadership and social justice among students, staff, faculty and our surrounding communities. Events have included, but are not limited to: Multicultural Grad Night, Lunar New Year, LCC Pride, speakers, performers, field trips, leadership opportunities, diversity equity center hosted events for heritage months and DEI workshops, and conferences. Students are also supported throughout the student identity organization model which are currently reflected in the following groups: Veterans Alliance, Campus Christian Club, Sexuality and Gender Alliance, Multicultural Club, International Club, and Student Government. All are welcome.

Phone: (360) 442-2106

Web: [lowercolumbia.edu/diversity-equity](http://lowercolumbia.edu/diversity-equity)

Located in Student Center (STC)

# Testing Center

## Test Proctoring

Test proctoring services are available for currently enrolled LCC students who need to take an instructor assigned test in a supervised environment.

Phone: [\(360\) 442-2360](tel:(360)442-2360)

Web: [lowercolumbia.edu/test-proctoring](http://lowercolumbia.edu/test-proctoring)

Email: [testing@lowercolumbia.edu](mailto:testing@lowercolumbia.edu)

Located in Main (MAN)

## Placement Testing

An accurate placement assessment allows us to evaluate your math and English needs, and helps your advisor recommend the best courses to get you started on a path to your degree or certificate. Placement tests are given on a drop-in basis; no appointment is necessary, and it's free! Check the Testing Center's webpage for more information including practice materials.

Phone: [\(360\) 442-2360](tel:(360)442-2360)

Web: [lowercolumbia.edu/placement](http://lowercolumbia.edu/placement)

Email: [testing@lowercolumbia.edu](mailto:testing@lowercolumbia.edu)

Located in Main (MAN)

## Community Testing

Our Testing Center also offers a number of certification and employment exams for our students and community. Our tests include, but are not limited to, ASE, ATI TEAS, CLEP, CompTIA, GED, Kaplan, ParaPro, NES, NREMT, WEST-B, WorkKeys, and more. Test proctoring for non-LCC students and local business partners is also available.

Phone: [\(360\) 442-2360](tel:(360)442-2360)

Web: [lowercolumbia.edu/placement](http://lowercolumbia.edu/placement)

Email: [testing@lowercolumbia.edu](mailto:testing@lowercolumbia.edu)

Located in Main (MAN)

## Transfer Options

Visit your Career Pathways Advisor to get help planning for transfer to a baccalaureate institution. Assistance is available to select a transfer college or university, and to complete admission procedures, financial aid applications, and transfer admission requirements. Transfer guides explaining course transfer equivalencies at different institutions are available.

Phone: [\(360\) 442-2350](tel:(360)442-2350)

Web: [lowercolumbia.edu/u-center](http://lowercolumbia.edu/u-center)

Located in Admissions Center (ADC)

## TRIO Student Support Services

TRiO Student Support Services is a federally funded program which helps participants become more effective college students, graduate, and transfer to a baccalaureate institution. Students receive individualized assistance and academic advising, tutoring, peer mentoring, and have the opportunity to participate in cultural activities and visit four-year colleges and universities. Students whose parents do not have a bachelor's degree, are low-income, or have a documented disability qualify.

Phone: (360) 442-2421

Web: [lowercolumbia.edu/trio](http://lowercolumbia.edu/trio)

Email: [jreid@lowercolumbia.edu](mailto:jreid@lowercolumbia.edu)

Located in Admissions Center (ADC)

## Tutoring Services

Currently enrolled LCC students can receive free tutoring from peer tutors in the Learning Commons, as well as online through the eTutoring platform. The Tutoring Center provides assistance in a variety of courses and supplemental areas such as test prep and writing help.

Phone: (360) 442-2572

Web: [lowercolumbia.edu/tutoring](http://lowercolumbia.edu/tutoring)

Located in Library (LIB)

## Veterans Services

The Veterans Services Office is available to veterans and their family members to gain information about benefits and other resources. We have an active student club, the Veterans Alliance, which holds meetings twice a month where we gather to talk about benefits, current community information, and organize service projects throughout the year. All veterans and their family members are encouraged to attend.

Phone: (360) 442-2395

Web: [lowercolumbia.edu/veterans](http://lowercolumbia.edu/veterans) and [lowercolumbia.edu/student-life/clubs/veterans-alliance](http://lowercolumbia.edu/student-life/clubs/veterans-alliance)

Email: [va@lowercolumbia.edu](mailto:va@lowercolumbia.edu)

Located in Student Center (STC)

## Workforce Services

LCC offers a variety of workforce education support programs, which offer support such as career and academic advising, academic support, connections to resources and public benefits such as food, unemployment, and childcare, and can help students pay for college. To find out more about workforce services, take a survey to see if

you qualify for the program or other services. It's short, free and anonymous. Visit [startnextquarter.org](http://startnextquarter.org) ([startnextquarter.org](http://startnextquarter.org)) to get started.

Phone: (360) 442-2330

Web: [lowercolumbia.edu/workforce-education](http://lowercolumbia.edu/workforce-education)

Located in Admissions Center (ADC)

## Basic Food, Employment and Training (BFET)

In partnership with the Department of Social and Health Services (DSHS), Lower Columbia College offers opportunities for education and career development to low-income students who qualify for or are receiving, federally issued basic food benefits. BFET can help you access college, train for a new career, prepare for employment, and maintain basic food benefits and child care assistance. The BFET program can help pay for textbooks and other educational costs for eligible students.

Web: [lowercolumbia.edu/bfet](http://lowercolumbia.edu/bfet)

## Opportunity Grant Program

The Opportunity Grant Program can help students seeking a certificate or degree in a high-demand career. Opportunity Grant provides individualized support services, including academic advising and career planning, along with funding for tuition and fees, books, or tools for up to 45 credits. Students must be a Washington State resident and in an eligible academic program to qualify.

Web: [lowercolumbia.edu/opportunity-grant](http://lowercolumbia.edu/opportunity-grant)

## Passport to Careers

Eligible students can receive a scholarship that assists with the cost of attending college (tuition, fees, books, housing, transportation, and some personal expenses), specialized support services from college staff, and priority consideration for the Washington College Grant and State Work Study programs. Students must have been a former foster youth or unaccompanied homeless youth to qualify.

Web: [lowercolumbia.edu/passport-foster-youth](http://lowercolumbia.edu/passport-foster-youth)

## Worker Retraining

Worker Retraining provides academic and employment support to dislocated and unemployed workers to help them gain additional training in their field or to get started on a new career. Students may receive funding to help pay for retraining tuition, books and fees or “jump-start” funding while waiting for financial aid approval. Students may qualify if they are in an eligible academic program and have been unemployed, underemployed, a veteran, or a displaced homemaker within the last 48 months.

Web: [lowercolumbia.edu/worker-retraining](http://lowercolumbia.edu/worker-retraining)



## WorkFirst

In partnership with the Department of Social and Health Services (DSHS) WorkFirst assists students who are Temporary Aid to Needy Families (TANF) recipients with academic and career advising, tuition assistance, work-study, participation reporting, work skills, and academic support.

Web: [lowercolumbia.edu/workfirst](http://lowercolumbia.edu/workfirst)