Dear LCC Faculty and Staff,

We have received a number of questions recently regarding when and how to report COVID-19 activity to the college. See below for details and clarification.

When should I report?
If you have symptoms of COVID-19 and are getting tested, if you receive a positive COVID-19 test, and/or you are a close contact* to a confirmed COVID-19 case, please report this information by emailing covid@lowercolumbia.edu and Sam Orth, Director of Human Resources, sorth@lowercolumbia.edu.

*A close contact is defined as being within six feet of a confirmed case for a combined total of 15 minutes or longer within any 24-hour period.

You should also report if you are instructed by the Department of Health or your physician to quarantine or isolate due to possible exposure to COVID-19.

If you are the close contact of a close contact, you *do not* need to report this *unless* the close contact is diagnosed with COVID-19. For example, someone in your household was in close contact with someone who tested positive for COVID-19, but you have not had close contact with the positive case. You *do not* need to report this *unless your close contact also tests positive*.

How do I know when it is okay to return to campus?
Your Emergency Operations Council, with guidance from the state of Washington and the Cowlitz County Department of Health, has created a tool to help answer this question. Please access the Return to Campus Guide here.

Please contact us if you have questions or need clarification. Thank you!

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