



The Constitution of the Associated Students of Lower Columbia College

2019-20 Governing Board Revision

(Revised November 14, 2019)

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Preamble – *We, the Associated Students of Lower Columbia College (ASLCC), being interested in the educational development and wellbeing of every student, do hereby establish and affirm this Constitution for the purpose of promoting, directing, and financing student affairs.*

Article I: Recognition

Section 1

The Association shall now and hereafter be known as the Associated Students of Lower Columbia College and hereafter as the ASLCC.

Section 2

The recognized governing body of the ASLCC shall be known as the Executive Council.

Article II: Statement of Purpose

The purpose of this organization is to direct and manage the affairs of the student body at Lower Columbia College (LCC) and to represent the Associated Students in working with the college administration and staff, the community, and the state in matters affecting students.

Article III: Authority

Section 1

The Executive Council shall have the authority as granted by the Board of Trustees of Lower Columbia College to legislate, promote, and manage the affairs of the ASLCC.

Section 2

This authority shall extend to areas of student affairs as deemed necessary by the Executive Council except where reserved by specific statute or board policy.

Article IV: ASLCC Executive Council

Section 1

The governing body of the ASLCC is the Executive Council.

Section 2

The positions and descriptions shall be listed in the ASLCC Bylaws.

Section 3

ASLCC Executive Council officers shall be chosen through an application and selection process in accordance with the procedures set forth in the bylaws.

Section 4

The Executive Council will be empowered to do the following:

- A. Function as the sole governing body of the ASLCC.

- B. Budget and administer service and activities (S&A) fees in accordance with the Bylaws of the ASLCC.
- C. Direct the activities of the ASLCC.
- D. Be responsible for approving all matters of legislation involving policies and procedures of the ASLCC.
- E. Respond accordingly to issues that affect students.

Section 5

The responsibilities and duties of the ASLCC Executive Council shall be specified in the Bylaws.

Section 6

A student may hold an ASLCC Executive Council position for up to, but no longer than, two academic years. A student may **NOT** hold office if they have previously resigned from office or has been previously dismissed from office.

Section 7

A quorum must be present for Executive Council decisions. A quorum is at least one more than half (50% + 1) of all voting ASLCC Executive Council members. A two-thirds majority is required to pass any vote.

Section 8

Meeting procedures shall follow Robert's Rules of Order as a general guideline unless it conflicts with the Washington Administration Code or the Revised Code of Washington or as otherwise stated in this document.

Section 9

The Director of Student Programs is the advisor of the Executive Council.

Article V: Executive Council Members

Section 1

Executive Council members shall be hired by the selection committee as outlined in the Bylaws. Hiring shall occur in the spring for the term of office that shall last from the upcoming fall quarter through spring quarter of one academic year.

Section 2

Executive Council members shall have the authority to carry out those responsibilities necessary to accomplish the duties as described in the Bylaws.

Section 3

Executive Council members must sign an Employee Contract before their term begins.

Section 4

Executive Council members may be relieved of their positions if they do not fulfill all expectations outlined in the Employee Contract.

Article VI: ASLCC Documents

Section 1

The Constitution of the ASLCC shall establish and describe the structure and functions of the ASLCC and its government.

- A. The Executive Council may amend the Constitution if necessary. Council shall vote on all proposed changes to the Constitution. A two-thirds majority is required to approve the change. Upon approval, the changes will be taken to a campus wide vote and will require a two-thirds majority of those voting to pass.
- B. Editorial corrections to the Constitution that do not affect the content, meaning, or intent of the document must be approved by a two-thirds majority vote of the Executive Council. Such corrections are limited to misspelled words, incorrect grammar, incorrect punctuation, and incorrect referencing between documents.

Section 2

The Bylaws of the ASLCC shall describe in detail the various positions and components that constitute student government, as well as describe the procedures and policies of the ASLCC. All proposed amendments of the Bylaws shall be recommended to the Executive Council. A two-thirds majority vote is required to pass proposed changes.

Section 3

The Financial Code of the ASLCC shall establish and describe all procedures and guidelines for budgeting and administering ASLCC funds. The Budget Committee in the manner described in the Financial Code must present proposed amendments to the Executive Council. Amendments need a two-thirds majority vote to pass. The proposed amendments are then subject to approval by the Director of Student Programs and the Board of Trustees before the changes may be adopted.

Article VII: Document Interpretation

Section 1

The Executive Council shall handle all interpretations of the Constitution and Bylaws. The Executive Council will vote on any conflicting interpretations. A two-thirds majority vote is required to pass any changes.

Article VIII: Student Organizations

Section 1

Student Programs are made up of Student Government, Athletics, Clubs, Organizations, and Co-Curriculars.

Section 2

To form a student organization, an application must be completed which describes the organizational structures as well as the different activities for which the student organization is designated. Details of the application process are described in the Co-Curricular Organization and Club Application.

Section 3

To be a member of a CCOC you must be an enrolled student or enrolled for the following quarter if over break. Students enrolled for Fall Quarter may participate in summer activities without taking summer courses. Non-students cannot participate in regularly scheduled CCOC meetings and functions unless invited as a guest for business purposes.

Section 4

In order to have an active CCOC you must have at least five students participating each quarter

Section 5

The ASLCC Executive Council must officially sanction all student organizations. Sanctions will occur after the requirements for the organization have been met as described in the first (2) sections of this Article and when the student organization has been approved by a two-thirds majority vote of the ASLCC Executive Council.

Section 6

For a co-curricular, organization, or club to become subsidized, it must meet all the requirements for subsidized activities as described in the Bylaws. An appropriate application must be completed and submitted to the Executive Council for approval. Subsidization will be granted upon approval by a two-thirds majority vote of the Executive Council.

Section 7

If a co-curricular, organization, or club is inactive for one academic year their charter shall be revoked. Active participation includes attendance in CCOC Leadership Meetings and CCOC socials.

Section 8

The CCOC advisor **MUST** attend the annual advisor training in order for the CCOC to stay active.