



**TECH FEE COMMITTEE**  
**MEETING NOTES**  
*November 10, 2015*

**I. Call to Order and Determination of Quorum**

The meeting was called to order by Tracy Stanley at 1:05pm.

**II. Roll Call**

**Members Present:**

Kacie Wilson, Jason Peck, Maddi Studer, Luke Rahn, Sam Deshazer, Tracy Stanley, David Rosi and Kendra Sprague

**Members Absent:**

Roxana Ahmadifard

**Advisory Representatives Present:**

Megan Wiggins

**Advisory Representatives Absent:**

Brandon Ray

**Guests:**

Darlene deVida

Pam DeRosier

**III. Approval of Agenda**

David Rosi moved to approve the agenda for November 10, 2015. Maddi Studer seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.

**IV. Approval of Minutes**

Kacie Wilson moved to approve the minutes from October 6, 2015. Sam Deshazer seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.

**V. Reports**

**a. Chairperson- Tracy Stanley**

No report was given by Tracy.

**b. Other Members**

No updates were given by other members.

## **VI. Old Business**

### **a. Darlene deVida- Monthly Lab Spending Report**

Darlene provided a memo showing expenses for the 2015-2016 school year thus far. The beginning balance was \$15,000 and to date, \$3,257.69 has been spent on Student Help and \$578.23 on consumables in the labs.

### **b. Brandon Ray- Follow-Up on the Status of the Learning Commons Whisper Room**

Brandon was unable to make the meeting so Tracy Stanley reported in his place. Nolan Wheeler, Brandon Ray, Melinda Weatherford and Richard Hamilton did a walk-through of the Learning Commons to look at where the Whisper Room will be placed. It will take a considerable amount of work to run electrical into that particular building so they are rolling this project into a small remodel of the library. This will be presented and discussed at the next LCC Board of Trustees meeting.

## **VII. New Business**

### **a. Justin Ford- Portable Sound System**

Reported that we have a sound system but it was not meant to be portable, especially outside. From his research there are no other portable systems on campus but we have many events that require one. He asked to purchase a system that includes the board and two speakers that can be carried in a briefcase. The system is Bluetooth compatible, a microphone and a guitar can be hooked into it and is great for medium-sized events.

David Rosi moved to approve up to \$800.00 for a portable sound system. Sam Deshazer seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.

### **b. Tracy Stanley-Annual Lab Updates**

A spreadsheet was handed out listing all of the labs on campus, how many computers are in each and their planned replacement dates. Tracy explained that last year the Committee voted to change out computers in the spring to bypass the original busy summer schedule. She requested that the Committee vote on the updates for this year so IT can work on installing new computers over winter break when students will be impacted the least. Labs 3, 6, and 8 are due to be replaced for a total of 70 computers. The line item for Computer Labs is \$60,000 but to change out all 70 computers it will cost \$74,466. Looking to the future it will cost about \$80,848.80 for the updates in 2017, about \$78,721.20 for the updates in 2018 and about \$58,509 for

the updates in 2019. Tracy proposed that the Committee look into making the Computer Lab line item larger based on those numbers.

Maddi suggested approving an update in just two of the labs, rather than all three, to stay under the allotted budget. Kacie Wilson moved to approve replacing computers in Lab 3 and Lab 8 for a total of 50 computers. Jason Peck seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously.

The Committee agreed on a Special Meeting on Tuesday, November 17<sup>th</sup> at 1pm to further discuss increasing the line item amount for Computer Labs so that Lab 6 can also be replaced this year and account for rising costs in subsequent years.

**c. David Rosi- Student Multi-Media Learning Stations and Technology Hubs**

Suggested using some of the allocated Student Use Technology money to put in charging stations in each building on campus. Students currently have to find obscure places to charge their phones and computers but with charging stations, like in airports, there would be a central location to do this. The students were in large support of this idea. Maddi Studer also suggested working on better WiFi and fixing the dead zones on campus, for example the outside terrace on the Health & Sciences Building. Tracy Stanley reported that IT has been working on identifying such spaces based on complaints they've received. At the January meeting she will report where there are dead zones on campus with an estimated cost so the Committee can prioritize what needs to be worked on first. The students will come with a plan of where they would like to see charging stations on campus and in what spaces in each building.

**VIII. Calendar**

Megan Wiggins will send out a Doodle Poll to Tech Fee Committee members to determine a date and time for the January meeting.

**IX. Adjournment**

Jason Peck moved to adjourn the meeting. Kacie Wilson seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously. The meeting was adjourned at 12:45pm.