



TECH FEE COMMITTEE
MEETING NOTES
February 13, 2017

I. Call to Order and Determination of Quorum

Tracy Stanley called meeting to order on Monday, February 13th, 2017 at 11:02am.

II. In Attendance

Roxana Ahmadifard, Tracy Stanley, Justin Ford, Cameron Campbell, Marissa Gardner, Paz Clearwater, Traci Hilligoss, Kirc Roland, David Rosi, Melinda Harbaugh, Heidi Carmody, Lindsay Keevy

III. Approval of Agenda

The agenda was amended to remove the new business item from Brandon Ray and the gymnasium audio controls.

David Rosi moved to adopt the amended agenda, Marissa Gardner seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

IV. Approval of Minutes

Cameron Campbell moved to adopt the minutes from the January 5, 2017 Tech Fee meeting. Tom Holtslander seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

V. Reports

Chairperson's Report

Tracy Stanley reported that the audio equipment in the gym has been repaired. A Tech Fee request will be submitted later to pay for the repair. A replacement unit has been sent that will serve as a backup. Ms. Stanley also reported that a PR for the computer lab has now been submitted and signed.

Other Members' Reports – No other reports at this time.

Budget Update- No budget report at this time

VI. Old Business – No outstanding business

VII. New Business

- a. Kirc Roland and Traci Hilligoss from athletics submitted a request for video streaming for live sports, as well as web improvements, which would total \$9,000/year. These improvements would allow athletics to stream live events from the athletics website platform, instead of from YouTube. The \$9,000 would also include the \$2500 yearly cost for the Sidearm website platform. Cameron Campbell moved to approve the request and Marissa Gardner seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.
- b. The Learning Commons staff requested the funding for digital signage in the Library. Due to the large amounts of fliers, posters, and bulletin material within the library, students can become “sign blind”. The hope is that digital signage would focus students, and reduce the amount of staff time used removing and update old fliers. These new digital signs would be jointly controlled by the Learning Commons and Justin Ford, who currently updates the digital signage around campus. The high-end estimate for the installation of these signs is \$2378 if works to be done within the wall to accommodate the signs, with a small recurring cost for the licensing. Marissa Gardner moved to approve the request and David Rosi second the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.
- c. Nadine Lemmons requested funding to introduce charging chairs into the student lobby in the Applied Arts 109D and in the Applied Arts Business & Information Technology faculty hallway. There were concerns among the Tech Fee committee with the proposed location, due to uncertainty if this was an actual space that students use. Because these chairs are quite expensive, a cheaper option may be considered if students would not spend time in the proposed location charging devices. Additionally, there were concerns that the space is not large enough to accommodate these chairs and that safety code would be violated. Cameron Campbell moved to table the discussion until the next meeting and Marissa Gardner seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

VIII. Adjournment

Cameron Campbell moved to adjourn the meeting and Marissa Gardner seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously. The meeting was adjourned at 11:46am.