



## **Minutes of the Tech Fee Committee**

Clubs & Organizations Room (STC 216)

*Thursday, March 12, 2020, 2pm*

- I. Call to Order and Determination of Quorum
  - a. Rosie Graff called the meeting to order at 2:04pm. A quorum was determined to be present.
- II. In Attendance
  - a. Mitchell Levy, Rosie Graff, Kaylee Florek, Jadd Curtis, Maryanne Hirning, Angel Ruvalcaba, Paz Clearwater, Sue Orchard
- III. Approval of Agenda
  - a. Kaylee Florek moved to approve the agenda and Jadd Curtis seconded the motion. All were in approval.
- IV. Approval of Minutes
  - a. Kaylee Florek moved to approve the minutes from the December meeting and Mitchell Levy seconded the motion. All were in approval.
- V. Reports
  - a. Lab Help Update – Paz Clearwater provided a report that the funding allocated to Student Lab support has been shifted to supporting the Learning Commons lab in the same capacity
  - b. Student ID Card – Paz Clearwater reported that Kristy Gutierrez and the One-Stop Center have taken over all managing and ordering for the student ID card machine. Recently, new vendors were acquired at a cheaper rate for replacement cards.
  - c. Paz Clearwater provided the budget projection for 2021-21 that was provided by VP of Administration, Nolan Wheeler and reviewed 2019-21 expenditures.
  - d. The committee looked at an outline for 2020-21 fiscal year budget based on that projection.
- VI. Old Business
- VII. New Business – The committee discussed the membership rotation. A new faculty member will need to be recruited. Rosie Graff will draft a message to be sent to the faculty to gauge interest.
- VIII. Adjournment
  - a. Kaylee Florek moved to adjourn the meeting at 2:43pm and Mitchell Levy seconded the motion. All were in approval.