



TECH FEE COMMITTEE
MEETING NOTES
May 23, 2017

I. Call to Order and Determination of Quorum

Tracy Stanley called meeting to order on Tuesday May 9, 2017 at 9:14am.

II. In Attendance

Cameron Campbell, Marissa Gardner, Tracy Stanley, Justin Ford, Roxana Ahmadifard, Tom Holtslander, Paz Clearwater, David Rosi

III. Approval of Agenda

Roxana Ahmadifard requested to add the discussion of a Tech Fee Reserve Account to the agenda. Cameron Campbell moved to adopt the amended agenda, Marissa Gardner seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

IV. Approval of Minutes

Cameron Campbell moved to adopt the minutes from the April 2017 Tech Fee meeting. Marissa Gardner seconded the motion. All were in favor, none were opposed and none abstained; the motion passed unanimously.

V. Reports

Chairperson's Report- None

Other Members' Reports –None

Budget Update- See within "New Business"

VI. Old Business – None

VII. New Business

- a. 2017-18 Tech Fee Budget – Roxana Ahmadifard, Director of Student Programs, presented the budget recommendation for the 2017-18 Tech Fee committee. Roxana recommended keeping most of the budget line items the same. Exceptions include a payroll increase to account for the increase in the salary of

the Assistant Director of Student Programs position, and changes to the charges accrued through credit cards used through point of sale systems around campus, and copy machine charges. Because many other credit card machines beyond the approved cafeteria machines have been added around campus and have charged transaction fees to Tech Fee, Roxana recommends removing the line item for charges and having each group make a new request in fall 2017. Tom Holtlander moved to approve the removal of the credit card machine charges line item from the budget. Cameron Campbell seconded the motion. All were in favor, none were opposed, and none abstained. The motion passed unanimously. Departments will have to request from Tech Fee next year to have Tech Fee cover the cost of credit card transactions. Cameron Campbell recommended pulling the line item for the Feros System in the library as well to evaluate which copy machines Tech Fee pays for. Relevant parties will need to resubmit requests for 2017-18. Tracy Stanley recommended suspending the line item until we found out what the exact charges for the Learning Commons printers are and then adding as a line item later. Cameron Campbell moved to approve this recommendation and Marissa Gardner seconded the motion. All were in favor, none were opposed, and none abstained. Tracy Stanley will notify all relevant parties.

- b.** Lab Request – The request for computer lab support for 2017-18 was \$16,000. Cameron Campbell moved to approve \$16,000 for computer lab support and Marissa Gardner seconded the motion. All were in favor, none were opposed, and none abstained. The motion passed unanimously.
- c.** Roxana proposed a reserve account for Tech Fee. This proposal would allow for remaining funds in the account at the end of each year to be placed into a reserve account. This would help accounting and help the committee track expenses from year to year.
- d.** David Rosi moved to approve the budget recommendation for 2017-18. Cameron Campbell seconded the motion. All were in favor, none were opposed, and none abstained. The motion passed unanimously.
- e.** ASLCC proposed to change the Tech Fees imposed on students. The proposal includes changing the fee from \$3.75/credit to \$2.50/credit, for up to 12 credits for a maximum of \$30/quarter. This will align with the college goal of making college more accessible and affordable to students. Cameron Campbell moved to approve the revision and Marissa Gardner second the motion. All were in favor, none were opposed, and none abstained. The motion passed unanimously.

VIII. Adjournment

Marissa Gardner moved to adjourn the meeting and Cameron Campbell seconded the motion; all were in favor, none were opposed and none abstained. Motion passed unanimously. The meeting was adjourned at 10:13am.