



## **Minutes of the Tech Fee Committee**

Clubs & Organizations Room (STC 216)

*May 9, 2018, 2pm*

- I. Call to Order and Determination of Quorum
  - a. Clinton Howard called the meeting to order at 2:10pm on Wednesday, May 9, 2018. A quorum was determined to be present.
- II. In Attendance
  - a. Will Braack, Tom Gomez, Jake Laes, Paz Clearwater, Sue Orchard, Garry Lienhard, Justin Ford, Pam Derosier, Tamra Bell, David Rosi,
- III. Approval of Agenda
  - a. Tom Gomez moved to approve the agenda and Jake Laes seconded the motion. All were in approval.
- IV. Approval of Minutes
  - a. Tom Gomez moved to approve the minutes from the April Tech Fee Meeting. Jake Laes seconded the motion. All were in approval.
- V. Reports
  - a. Chairperson's Report – nothing to report
  - b. Other Members' Reports – nothing to report
  - c. Budget Update - None
- VI. Old Business - none
- VII. New Business
  - a. Computer Lab Student Help – Tamra Bell brought a proposal for \$16,000 to be placed into the 2018-18 budget to support student help salaries and light consumables in the LCC computer lab. Jake Laes move to approve the proposal and Tom Gomez seconded the motion. All were in approval.
  - b. Tech Fee Refund – Sue Orchard presented the Tech Fee Refund to the committee. Last year, the committee voted to reduce the Technology Fee charged to students from \$3.75/credit to \$2.50/credit starting in Winter Quarter. Due to administrative error, the reduction in fee was not applied to Winter and Spring Quarter fees. As such, students will receive a refund for the excess fees paid.
  - c. Jake Laes proposed a resolution that would amend the Tech Fee Bylaws to include term limits on voting members. During discussion, the committee recommended adjusting some of the positions included as voting members and advisory members of the committee. The ASLCC students will bring another draft of the bylaw edits to the June Tech Fee meeting for approval. Pending approval,

any Tech Fee bylaws amendments would then go through the ASLCC Executive Council.

- d. The Tech Fee budget for 2018-19 will be approved during the June meeting. Paz Clearwater will research the projection on Tech Fee revenue for 2018-19 and some of the outstanding questions about credit card machines, the Pharos printing system, and software maintenance.
- VIII. Adjournment - Clinton Howard moved to adjourn the meeting at 3:00pm.