



Minutes of the Tech Fee Committee
Lower Columbia College
November 1, 2017

- I. Call to Order and Determination of Quorum
 - a. Tracy Stanley called the meeting to order at 1:02pm on Wednesday, November 1, 2017. A quorum was determined to be present.
- II. In Attendance
 - a. Tracy Stanley, Paz Clearwater, Justin Ford, Gary Lienhard, Clinton Howard, Scotty Renslow, Jenna LaFontaine, Thomas Gomez, William Braack, David Rosi, Mark Gaither, Nolan Wheeler, Brandon Ray, Sue Orchard
- III. Approval of Agenda
 - a. Paz Clearwater moved to add the chairperson election to the agenda and Clinton Howard seconded the motion. All were in approval of the amended agenda, none were opposed, and none abstained. The motion carried unanimously.
- IV. Approval of Minutes
 - a. Tracy Stanley moved to approve the minutes from the October Tech Fee Committee meeting and Jenna LaFontaine seconded the motion. All were in favor, none were opposed and none abstained. The motion carried unanimously.
- V. Reports
 - a. Chairperson's Report – nothing to report
 - b. Other Members' Reports – nothing to report
 - c. Budget Update - None
- VI. Old Business - none
- VII. New Business
 - a. Chair Election – Clinton Howard nominated himself and Tracy Stanley seconded the nomination. All were in favor, none were opposed, and none abstained. Clinton Howard was elected the Tech Fee Committee Chair for 2017-18.
 - b. Military Tech Support – David Rosi – A proposal was submitted to the committee to fund \$125 for keyboard card readers that will allow veterans to access necessary DOD resources from 4 total computers in the Vet Corner and Learning Commons. Tracy Stanley moved to approve the request and Will Braack seconded the motion. All were in approval, none were opposed, and none abstained. The motion carried unanimously.
 - c. Clubs & Organizations Room Display – Justin Ford – A request was submitted to the committee to improve the A/V in the Clubs & Organizations Room, contingent on currently existing in-wall infrastructure. David Rosi moved to approve up to \$9,000, contingent on an examination of existing infrastructure, and Thomas Gomez seconded the motion. All were in approval and none abstained. The motion carried unanimously. Gary Lienhard will inspect the infrastructure in the room and update the committee.

- d. Lab 7 Update – Mark Gaither – An approval was submitted to the committee to update Lab 7 (AAR 105) as a Microsoft Surface Studio computer lab in the total cost of \$110,000. This lab would be general use, but prioritized for use during classes. Members of the committee needed more information regarding lab rotation, student numbers for the courses that would be housed in this lab, and contingency funds. Clinton Howard moved to table this discussion until a further date. All were in approval.

VIII. Adjournment

- a. Clinton Howard moved to adjourn the meeting at 2:01pm and Thomas Gomez seconded the motion. All were in approval.