Minutes of the Tech Fee Committee
Lower Columbia College
October 4, 2017

I. Call to Order and Determination of Quorum
    a. Tracy Stanley called the meeting to order at 1:06pm on Wednesday, October 4, 2017. A quorum was determined to be present.

II. In Attendance
    a. Tracy Stanley, Paz Clearwater, Justin Ford, Gary Lienhard, Clinton Howard, Scotty Renslow, Jenna LaFontaine, Thomas Gomez, William Braack, David Rosi, Lindsay Keevy, Louise Choate, Heidy Carmody, Melinda Harbaugh, Jennie Mynhier, Lupe Rodriguez, Carmilla Rollins, Eli Hayes

III. Approval of Agenda
    a. David Rosi moved to approve the agenda and Clinton Howard seconded. All were in favor, none were opposed, and none abstained. The motion carried unanimously.

IV. Approval of Minutes
    a. David Rosi moved to approve the minutes from the May 23, 2017 Tech Fee Committee meeting and Scotty Renslow seconded the motion. All were in favor, none were opposed and none abstained. The motion carried unanimously.

V. Reports
    a. Chairperson's Report – nothing to report
    b. Other Members' Reports – nothing to report
    c. Budget Update - None

VI. Old Business - none

VII. New Business
    a. Running Start – Student Use Printing – Running Start requested $600 to create a networked printing station in the Student Center outside of the Running Start office to allow students to access printing for class schedules and other documents. Clinton Howard moved to approve the request and Thomas Gomez seconded the motion. All were in favor, none were opposed and none abstained. The motion carried unanimously.
    b. Learning Commons – Student Use Chromebooks – The Learning Commons/Library staff requested $3,500 to purchase 12 more Chromebooks for 1-week student checkouts. The 18 Chromebooks currently available for student checkout are in high demand. David Rosi moved to approve the request and Thomas Gomez seconded the motion. All were in favor, none were opposed and none abstained. The motion carried unanimously.
    c. Mac Lab – Visual Art faculty Jennie Mynhier and Melinda Harbuagh requested $52,905.56 for a new Mac lab that will prepare LCC students to work with industry standard technology. Art classes would have the priority for scheduling, but the

lab would be open for other classes and student use. Tracy Stanley recommended adding 2 computers for general use homework stations. Clinton Howard amended the motion and moved to approve up to $60,000 for a 24 computer Mac lab and Scotty Renslow seconded the motion. All were in favor, none were opposed, and none abstained. The motion carried unanimously.

    d. LCC Forms Manager – Effectiveness & College relations staff member Eli Hayes requested $2,200 to fund additional hours for the student worker who helps developed advanced accessible and user-friendly forms for an additional 5 hours a week for the remainder of the year. Clinton Howard moved to approve the request and Thomas Gomez seconded the motion. All were in favor, none were opposed, and none abstained. The motion carried unanimously.

    e. STC Conference Audio – Justin Ford from Student Programs requested up to $2,000 to fund the repair of the audio equipment in the Student Center conference rooms and cafeteria. Clinton Howard moved to approve the request and William Braack seconded the motion. All were in favor, none were opposed, and none abstained. The motion carried unanimously.

VIII. Adjournment

    a. Clinton Howard moved to adjourn the meeting at 2:01pm and Thomas Gomez seconded the motion. All were in approval.