Minutes of the Tech Fee Committee
Clubs & Organizations Room (STC 216)
June 6, 2018, 2pm

I. Call to Order and Determination of Quorum
   a. Clinton Howard called the meeting to order at 2:04m on Wednesday, June 6, 2018. A quorum was determined to be present.
II. In Attendance
   a. Clinton Howard, Tom Gomez, Scotty Renslow, Paz Clearwater, Garry Lienhard, Brandon Ray, Justin Ford, David Rosi, Sue Orchard, Will Braack, Alayna Dalgleish
III. Approval of Agenda
   a. Alayna Dalgleish moved to approve the agenda and Tom Gomez seconded the motion. All were in approval.
IV. Approval of Minutes
   a. Tom Gomez moved to approve the minutes from the May Tech Fee Meeting. Scotty Renslow seconded the motion. All were in approval.
V. Reports
   a. Chairperson's Report – nothing to report
   b. Other Members' Reports – Sue Orchard reported the Tech Fee refund notification has been sent to students and refunds are currently being disbursed.
   c. Budget Update - None
VI. Old Business - none
VII. New Business
   a. 2018-19 Budget Approval – Per the last Tech Fee meeting, committee member Paz Clearwater presented some information on the collection of revenue from the Pharos printing system in the Learning Commons. The committee decided to revisit the student printing credit to see if we could move away from the Pharos system with the concern being that students may take advantage of printing. Because Pharos licensing has already been paid for 2018-19, the system will need to be retained. The committee discussed adjusting the student printing credit to allow for a trial period where students have access to more prints. Alayna Dalgleish moved to approve raising the student printing credit to $25/quarter and Scotty Renslow seconded the motion. All were in approval. The committee will monitor printing in the Fall as a test and move forward accordingly. The committee then discussed redirecting the Tech Fee funding available for the

Assistant Director position to the Director position, as the Assistant Director position is currently unfilled. Tom Gomez moved to approve this change and Scotty Renslow seconded the motion. Four were in approval, none were opposed, and 2 abstained. The motion passed. David Rosi moved to approve adding $20,000 to the contingency line in the budget and Alayna Dalgleish seconded the motion. All were in approval. See the attached budget for the final numbers the committee presented. David Rosi moved to approve the amended budget proposal and Tom Gomez seconded the motion. All were in approval. As the tech fee charged to students has changed, FY19 will be a year where the committee may expend more than is generated in revenue and reserves may have to be used. We will report back with a full year of data on fee collection at the $3/credit rate next Spring.

b. Clinton Howard presented amendments for the Tech Fee bylaws for the committee to discuss. As some changes were recommended, Clinton and ASLCC will modify the bylaw amendments and the committee will vote to approve in the Fall contingent upon the recommended modifications to the amendments.

VIII.   Adjournment - Clinton Howard moved to adjourn the meeting at 3:28pm.

2018-19 Tech Fee Budget 042-AI59

Personnel Expenses	
David Mielcarek: Application/Database Engineer, Server Administrator (80%)	$85,000
Assistant Director of Student Programs (40%)	$29,916
Recurring Costs	
Software maintenance - College pays 60%, TF pays 40%	$40,000
Computer Labs	$80,000
Canon printer in ASLCC office, ink, paper, ID machine	$5,500
Digital Signage	$1,300
Athletics website, Devilvision, Tofervision	$9,000
One time expenses	
IT Computer Lab Student Help - Tamra Bell	$16,000
Contingency for Requests	$20,000
Total Encumbered	$286,716