



Co-Curricular and Organization Budget Application

Applicant Information

Co-Curricular/Organization:

Advisor Name:

Dean/Supervisor Name:

Date:

Number of Active Student Participants:

Contact Phone:

Co-Curriculars & Organizations: Answer the Following

1. How does your CCOC benefit the LCC Campus? What services do you provide to students?

2. Does your CCOC receive any funds from a source other than ASLCC? (*foundation, grants, outside organizations, etc*)

Projected Costs

In the following table, please estimate the goods and services cost for your co-curricular or organizational activities in the upcoming academic year.

Co-Curricular/Organization Activity Costs			
	Current Budget	Proposed Budget	Change
A & B - Salaries & Benefits			
E -Goods & Services			
G - Travel			
J - Equipment			
TOTAL			

Explain Projected Costs for Each (Answer all that apply)

1. Salaries & Benefits *(for part-time or full-time staff only)*

2. Goods & Services *(supplies, vendors, speakers, judges, coaches, etc)*

3. Travel *(all associated travel costs including transportation, lodging, per diem, etc)*

4. Equipment

Organizations Only: Answer the Following

1. Briefly describe any fundraising activities/events you put on throughout the year.

Additional Comments & Supplemental Documents

Please include any additional comments that will assist ASLCC in the budget process. Feel free to include supplemental documents that better help explain your request.

Budget Application Submission

The budget timeline will be provided to you by the ASLCC Club Chair when the budget process begins.

Questions?

If you have any questions, please contact Roxana Ahmadifard, Director of Student Programs, at 360-442-2441 or Paz Clearwater, Assistant Director of Student Programs, at 360-442-2443.

Approved By:

Advisor:

Date:

ASLCC Officer:

Date:

Director of Student Programs:

Date: