

**LOWER COLUMBIA COLLEGE  
BOARD OF TRUSTEES**

# MINUTES

**October 31, 2023**

---

**1. CALL TO ORDER**

(DETERMINATION OF QUORUM)

Chair Liz Cattin called the special meeting of the District 13 Board of Trustees to order at 5:15 p.m., on Tuesday, October 31, 2023, in the Seminar Room 148 in the Main Building of Lower Columbia College. The meeting was not offered virtually. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Liz Cattin  
Marc Silva  
Alice Dietz  
Mike Karnofski  
Bogyong Kim

**2. INTRODUCTION OF GUESTS**

Kendra Sprague, Shelley Williams (AG), and Bryanna Doumit.

**3. APPROVAL OF AGENDA**

**MOTION:** By Mike Karnofski, seconded by Alice Dietz,

That the agenda be approved as presented.

**MOTION CARRIED unanimously**

**4. PUBLIC COMMENT** – None.

**5. EXECUTIVE SESSION** – At 5:15 p.m. the Board went into executive session under RCW 42.30.110(1)(g) to evaluate the qualifications of applicants for public employment, the position of Lower Columbia College President. The executive session lasted 60 minutes. At 6:15 p.m., Chair Cattin adjourned executive session and re-opened open session.

**6. ADJOURN EXECUTIVE SESSION** – The executive session lasted 60 minutes and concluded at 6:15 p.m. No final action was taken during executive session.

**7. ACTION AS A RESULT OF EXECUTIVE SESSION** – None.

**8. ADJOURNMENT** – With no further business, Chair Cattin called for a motion to adjourn the meeting at 6:16 p.m.

**MOTION:** By Alice Dietz, seconded by Marc Silva,

That the meeting be adjourned.

**MOTION CARRIED unanimously**

**On November 15, 2023, the Board of Trustees of Community College District 13 approved minutes of the October 31, 2023 Special Meeting**

---

Christopher C. Bailey, Secretary to the Board