



Longview, WA 98632

MEETING of SEPTEMBER 15, 2010

LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES

MINUTES

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Heidi Heywood called the regular meeting of the District 13 Board of Trustees to order at 5:00 p.m., on Wednesday, September 15, 2010, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Thuy Vo
Mike Heuer
Heidi Heywood
Max Anderson arrived @ 5:10

COLLEGE PRESIDENT: Jim McLaughlin

Others in attendance: Ellen Peres, Lisa Matye, Laura Brener, Bonnie Terada, Sue Groth, Nolan Wheeler, Margit Brumbaugh, Tracy Stanley, Brendan Glaser, and Linda Clark

2. INTRODUCTION OF GUESTS – President McLaughlin introduced Lisa Matye Edwards, the new Vice President for Student Success.

3. APPROVAL OF AGENDA

MOTION: By Thuy Vo, seconded by Mike Heuer,
That the agenda be approved as presented.

MOTION CARRIED unanimously.

4. CONSENT AGENDA - The following consent item was offered for the Board's consideration.

4A. Minutes of the July 21, 2010 Board Workshop

MOTION: By Thuy Vo, seconded by Mike Heuer,
That the consent agenda be approved as presented

MOTION CARRIED unanimously.

5. COLLEGE INPUT

5A. President's Report – President McLaughlin talked about the recent articles pertaining to LCC in *The Daily News* and also the local *InBusiness* magazine. He also reported that the College will not be offering the Transfer Express program this year, but is planning to market and recruit for implementation next fall. He informed the Board that he is expecting another Executive Order from the Governor that will reduce budget by another 6 to 7 percent for the balance of this year, and we are anticipating another 10 percent reduction for **the next biennium. We're hopeful that next year's biennial reduction will** include the 6-7 percent from the recent order. The resulting \$600,000-\$800,000 funding cut will likely result in some staffing reductions, and the administration will also be looking closely at programs. On the flip side, excess enrollment dollars will likely be substantial again this year.

Vice President Lisa Matye:

- **We are currently 434 FTE's above our target enrollment for fall, and** are quickly approaching the record enrollment levels from last year.
- Financial Aid is allocating a lot of State Need grants—about \$500,000.
- We have hired a new Director of Student Support Services, Judith Chapar Ortiz.

Vice President Laura Brener:

- Faculty are in the middle of a very busy Orientation Week. Two workshops are being held this week for classroom management and ADA requirements for Higher Ed
- Lynn Lawrence and Betty Hayes are meeting with Woodland High School parents to kick-off the new College in the High School program
- New student orientations were well attended, and new this year, included Instruction staff

Vice President Ellen Peres:

- Remodel of the Admissions Building is almost complete and the Head Start project is well underway; hoping for completion by mid October.
- We submitted new plans to the State for the gymnasium/fitness center project, which will be housed in the Applied Arts Building when Nursing is moved to the new Health & Science Building. This will now become a renovation project and will not require competition with other **college's capital projects.**
- The Health & Science Building is in the design process. We are scheduled to take over Maple Terrace on February 1 and demolition is scheduled for the end of February.
- The new phone system will be installed after the accreditation visit on October 18-20.

5B. ASLCC Report – Not available

5C. LCCFAHE Report – Not available

5D. WFSE Report – Tracy Stanley reported that classified staff are very busy with the increased enrollment. The union is in the middle of negotiations with the

State Bargaining Committee and that LCC employee Vicki Echard is a member of the negotiating team.

5E. LCC Foundation – Margit Brumbaugh reported that the LCC Foundation recently received a historic gift of \$3.5 million from the estate of Pat and Ken Hanson. The endowment will provide music scholarships and other enhancements in the music field. The Foundation Office is working on the annual report for Sue Groth. The Board will meet next week for goal-setting and strategy planning for the coming year.

5F. Legislative/Public Relations – Sue Groth reported that *The Daily News* has a new Education Reporter, Jill Russell. The College has had several great articles in the paper, as well as in the quarterly *InBusiness* magazine. She said we have had great cooperation from staff and Faculty in providing information for the articles.

5G. Head Start/ECEAP Written Report – June/July 2010 budget status reports for Federal and ARRA Early Head Start, and the June end-of-month program Reports.

5G. Other – None

6. INSTITUTIONAL MONITORING

6A. Year-End Budget Report – Vice Presidents Ellen Peres provided a recap of last year's budget, including the operating budget status review, approved adjustments to the budget, and the local funds equity summary. Looking at the budget in review, she said it was a particularly difficult year with the major budget reductions from the State.

7. PUBLIC COMMENT – None

8. SELF-MONITORING – None

9. DIRECTION SETTING/VISION

9C. Planning Calendar Review – Heidi informed the Board that she will not be able to attend the November meeting.

10. BOARD BUSINESS/INFORMATION ITEMS – None

11. COMMUNITY LINKAGES – None

12. EXECUTIVE SESSION – At 5:45, Chair Heywood called for a fifteen minute executive session to discuss personnel issues. No action anticipated

14. ADJOURN EXECUTIVE SESSION – The Public meeting was reopened at 6:00.

15. ADJOURNMENT – With no further business, the meeting was adjourned at 6:05p.m.

MOTION: By Max Anderson, seconded by Thuy Vo,

That the meeting be adjourned.

MOTION CARRIED unanimously.

On October 20, 2010, the Board of Trustees of Community College District 13 approved minutes of the September 15, 2010 regular meeting.

James L. McLaughlin, Secretary