

# MINUTES

August 13, 2020

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**1. CALL TO ORDER**

(DETERMINATION OF QUORUM)

Due to the COVID-19 restrictions put in place by Governor Inslee, the LCC Board of Trustees meeting was held virtually via Zoom. Chair George Raiter called the special meeting of the District 13 Board of Trustees to order at 9:30 a.m., on Thursday, August 13, 2020, virtually via Zoom. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:**

Michael Karnofski  
Heather Mansy  
George Raiter

**COLLEGE PRESIDENT:** Chris Bailey

**2. INTRODUCTION OF GUESTS**

Sue Orchard, Kendra Sprague, Bryanna Smith, and Kim Witherspoon.

**3. APPROVAL OF AGENDA**

**MOTION:** By Heather Mansy, seconded by Mike Karnofski,  
That the agenda be approved as presented.

**MOTION CARRIED unanimously**

**4. PUBLIC COMMENT – None**

**5. BOARD BUSINESS/INFORMATION ITEMS**

**5A. Supplemental Title IX Student Conduct Procedures (WAC 132M-125-300 through 132M-125-340)-** Vice President Sue Orchard explained that the U.S. Department of Education released final regulations governing how institutions that receive federal financial assistance covered by Title IX of the Education Amendments of 1972 (Title IX) must respond to allegations of sexual harassment. These new regulations go into effect August 14, 2020. To comply with the new regulations, Lower Columbia College must amend the Code of Student Conduct (Chapter 132M-125 WAC). Upon approval of emergency rule making, the College will follow the permanent rule making process to amend the Code of Student Conduct. A model code of student conduct has been drafted by the AAG's office to ensure consistent and accurate procedures across the Washington State Community and Technical College system. Kim Witherspoon, college

AG, emphasized that the Board will have another opportunity to look at the rule changes when the college follows the official rule making process after completing the emergency rule making process, which is only temporary. Kim explained that the supplemental procedures have been drafted with careful consideration to be in compliance with the federal regulations. All community and technical colleges are going through the same process at this time.

**MOTION:** By Mike Karnofski, seconded by Heather Mansy,  
That the Board adopt the emergency rule changes to chapter 132M-125 WAC to add the Supplemental Title IX Student Conduct Procedures at WAC 132M-125-300 through 340 as drafted.”

**MOTION CARRIED unanimously**

- 6. **EXECUTIVE SESSION** – None
- 7. **ADJOURN EXECUTIVE SESSION** – N/A
- 8. **ACTION AS A RESULT OF EXECUTIVE SESSION** - None
- 9. **ADJOURNMENT** –

**MOTION:** By Mike Karnofski, seconded by Heather Mansy,  
That the meeting be adjourned.

**MOTION CARRIED unanimously**

With no further business, Chair Raiter adjourned the meeting at 9:43 a.m.

**On September 16, 2020, the Board of Trustees of Community College District 13 approved minutes of the August 13, 2020 Special Meeting.**

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Christopher C. Bailey, Secretary to the Board