

MINUTES

***Special Board Meeting**
September 17, 2025

1. CALL TO ORDER (DETERMINATION OF QUORUM)

Chair Silva called the special meeting of the District 13 Board of Trustees to order at 4:15 p.m. on Wednesday, September 17, 2025, in the Heritage Room 100 in the Administration Building of Lower Columbia College. The LCC Board of Trustees meeting was also offered virtually via Zoom. When the meeting was called to order, the following individuals were present; there was a quorum.

BOARD OF TRUSTEES: Marc Silva, Chair
Bogi Kim, Vice Chair
Liz Cattin
Alice Dietz
Mike Karnofski

COLLEGE PRESIDENT: Matt Seimears

2. INTRODUCTION OF GUESTS Mindy Leasure, Program Director, LCC Head Start

Others in Attendance: Kristen Finnel, Kendra Sprague, Wendy Hall, Nolan Wheeler, Shelley Williams (AG), and Tracy Powell.

3. APPROVAL OF AGENDA

MOTION: By Trustee Karnofski, seconded by Trustee Kim,
The agenda be approved as presented.

MOTION CARRIED unanimously

4. PUBLIC COMMENT - None

5. BOARD BUSINESS

a. Annual Head Start Governing Board Training

- i. Mindy Leasure, Program Director, LCC Head Start, provided annual training consisting of an overview of the Head Start Program, governance, structure, and best practices to ensure effective governance.

6. EXECUTIVE SESSION - None

7. **ADJOURN EXECUTIVE SESSION - N/A**

8. **ADJOURNMENT** – With no further business, Chair Silva called for a motion to adjourn the meeting at 4:39 p.m.

MOTION: By Trustee Cattin, seconded by Trustee Kim,
the meeting be adjourned.

MOTION CARRIED unanimously

On October 15, 2025, the Board of Trustees of Community College District 13 approved the minutes of the September 17, 2025, Special Meeting.

A handwritten signature in black ink, appearing to read "C. Matt Seimears", is positioned above a horizontal line.

C. Matt Seimears, Secretary to the Board