LOWER COLUMBIA COLLEGE
BOARD OF TRUSTEES SPECIAL BOARD MEETING

MINUTES

JULY 30, 2026

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1. CALL TO ORDER (DETERMINATION OF QUORUM)

Vice Chair Dietz called the special meeting of the District 13 Board of Trustees to order at 9:30 a.m. on Thursday, July 30, 2026, in the Heritage Room 100 in the Administration Building of Lower Columbia College. The meeting was also available via Zoom. A quorum was present.

BOARD OF TRUSTEES:	Bogi Kim, Chair (absent) Alice Dietz, Vice Chair Liz Cattin (virtual) Mike Karnofski Marc Silva
COLLEGE PRESIDENT:	Dr. Kristen Finnel, Interim President

2. INTRODUCTION OF GUESTS:

Guests: None

Others in Attendance: Wendy Hall, Dan Ruiz, Shelley Williams (AAG), and LCC Heritage Room/Tracy Powell.

Virtual Attendees: Richard Arquette, Mindy Leasure, Anonymous, Taryn Williams, (2) Iphone, Kristen Kordecki, Donna Myers, Zoom User, rperkins, and LCC Chat Moderator/Laura Sampson.

3. APPROVAL OF AGENDA

Vice Chair Dietz called for a motion to approve the agenda. Trustee Silva moved to approve the agenda as presented, and Trustee Karnofski seconded.

MOTION:	By Trustee Silva, seconded by Trustee Karnofski
OUTCOME:	**The motion carried unanimously**

4. CONSENT ITEMS

The following consent items were offered for the Board's consideration.

4.a. Minutes of the July 2, 2026, Regular Board Meeting

4.b. Head Start FY25 Budget Revision Non-Federal Share (NFS) Waiver Request $433,655

4.c. Head Start FY25 to FY26 Carryover Request for Vehicle Procurement $182,175

Vice Chair Dietz called for a motion. Trustee Karnofski moved, and Trustee Silva seconded, to approve the consent agenda as presented.

MOTION:	By Trustee Karnofski, seconded by Trustee Silva
OUTCOME:	**The motion carried unanimously**

5. PUBLIC COMMENT:
An opportunity for public comment was provided; none was received.

6. EXECUTIVE SESSION:
At 9:31 a.m., Vice Chair Dietz called for an Executive Session to receive and evaluate complaints against a public officer or employee; and to discuss with legal counsel representing the agency litigation or potential litigation to which the agency or the Board is likely to become a party. The Executive Session was anticipated to end at 10:02 a.m.

7. ADJOURN EXECUTIVE SESSION:
At 10:02 a.m., Vice Chair Dietz reconvened the public meeting following the Executive Session. No action was taken during the Executive Session.

8. RESULT OF EXECUTIVE SESSION:
Vice Chair Dietz called for a motion. Trustee Silva moved that the Board of Trustees direct Interim President Finnel to designate a qualified individual to serve as the Title IX/EEO Coordinator for the purpose of concluding the processing of complaints received by the Board in accordance with applicable College policies. Trustee Karnofski seconded the motion.

MOTION:	By Trustee Silva, seconded by Trustee Karnofski
OUTCOME:	**The motion carried unanimously**

9. ADJOURNMENT
With no further business, Vice Chair Dietz called for a motion to adjourn at 10:03 a.m. Trustee Silva moved to adjourn the meeting, and Trustee Karnofski seconded the motion.

MOTION:	By Trustee Silva, seconded by Trustee Karnofski
OUTCOME:	**The motion carried unanimously.**

On September 23, 2026, the Board of Trustees of Community College District 13 approved the minutes of the July 30, 2026, special meeting.

Dr. Kristen Finnel

Dr. Kristen Finnel, Interim Secretary to the Board