

**LOWER COLUMBIA COLLEGE
BOARD OF TRUSTEES SPECIAL BOARD MEETING
MINUTES**

SEPTEMBER 23, 2026

1. CALL TO ORDER (DETERMINATION OF QUORUM)

Chair Kim called the special meeting of the District 13 Board of Trustees to order at 4:15 p.m. on Wednesday, September 23, 2026, in the Heritage Room 100 in the Administration Building of Lower Columbia College. The meeting was also available virtually via Zoom. The following individuals were present, constituting a quorum.

BOARD OF TRUSTEES:	Bogi Kim, Chair Alice Dietz, Vice Chair (virtual) Liz Cattin Mike Karnofski Marc Silva
COLLEGE PRESIDENT:	Dr. Kristen Finnel, Interim President

2. INTRODUCTION OF GUESTS:

Guests: Mindy Leasure

Others in Attendance: Nolan Wheeler, Wendy Hall, Stefanie Gilberti, Samantha Orth, Shelley Williams (AAG), and LCC Heritage Room/Tracy Powell.

Virtual Attendees: Alice Dietz and LCC Chat Moderator/Laura Sampson.

3. APPROVAL OF AGENDA

Chair Kim called for a motion to approve the agenda. Trustee Karnofski moved to approve the agenda as presented, and Trustee Silva seconded.

MOTION:	By Trustee Karnofski, seconded by Trustee Silva
OUTCOME:	The motion carried unanimously

4. PUBLIC COMMENT:

An opportunity for public comment was provided; none was received.

5. EXECUTIVE SESSION:

There was no executive session.

6. ADJOURN EXECUTIVE SESSION:

There was no executive session.

7. RESULT OF EXECUTIVE SESSION:

There was no executive session.

8. BOARD BUSINESS/INFORMATION ITEMS:

8.a. Annual Head Start Governing Board Training

Mindy Leasure, Program Director, LCC Head Start, provided annual Head Start Governing Board training, including an overview of the Head Start Program, governance, structure, and best practices to ensure effective governance.

9. ADJOURNMENT

Chair Kim called for a motion to adjourn. Trustee Silva moved, and Trustee Cattin seconded, to adjourn the meeting at 4:33 p.m.

MOTION:

By Trustee Silva, seconded by Trustee Cattin

OUTCOME:

The motion carried unanimously.

On October 14, 2026, the Board of Trustees of Community College District 13 approved the minutes of the September 23, 2026, special meeting.



Dr. Kristen Finnel, Interim Secretary to the Board