

**LOWER COLUMBIA COLLEGE
BOARD OF TRUSTEES SPECIAL EXECUTIVE SESSION
MINUTES**

March 11, 2026

1. CALL TO ORDER (DETERMINATION OF QUORUM)

Chair Silva called the special meeting of the District 13 Board of Trustees to order at 5:00 p.m. on Wednesday, March 11, 2026, in the Heritage Room 100 in the Administration Building of Lower Columbia College. The LCC Board of Trustees meeting was also offered virtually via Zoom. When the meeting was called to order, the following individuals were present, ensuring a quorum.

BOARD OF TRUSTEES: Marc Silva, Chair
Bogi Kim, Vice Chair
Liz Cattin
Alice Dietz
Mike Karnofski

COLLEGE PRESIDENT: Kristen Finnel, Interim President (virtual)

2. INTRODUCTION OF GUESTS:

Guests: Michaela Jackson, Stefanie Gilberti, Tamra Gilchrist, Henry Brewster, and Sam Orth.

Others in Attendance: Wendy Hall, Dan Ruiz, Shelley Williams (AAG), Thomas Herold, and Tracy Powell.

Virtual Attendees: Paula Stepankowsky-CCCA, Ted Sprague, Amber, Jessica Harris, Griffin, Anonymous, Paula's iPad, Laura Sampson/LCC Chat Moderator.

3. APPROVAL OF AGENDA

Chair Silva called for a motion to approve the agenda. A motion was made by Trustee Karnofski and seconded by Trustee Cattin to approve the agenda as presented.

MOTION: By Trustee Karnofski, seconded by Trustee Cattin

OUTCOME: **The motion carried unanimously**

4. PUBLIC COMMENT

An opportunity for public comment was provided; none was received.

5. EXECUTIVE SESSION 1: PERSONNEL

Review of Probationary Materials: Chair Silva explained that the Board would enter Executive Session under RCW 42.30.110(g) to evaluate the performance of public employees and faculty TP/PRESOFC/04.14.26/ADOBE ACCESSIBILITY CHECKER

tenure candidates. At 5:01 p.m., Chair Silva called the Executive Session, noting that no action was anticipated. The Executive Session was expected to conclude at 6:30 p.m.

6. ADJOURN EXECUTIVE SESSION 1: PERSONNEL

Chair Silva reopened the public meeting at 6:30 p.m.

7. RESULT OF EXECUTIVE SESSION 1: PERSONNEL

No action was taken during the Executive Session.

8. EXECUTIVE SESSION 2: PERSONNEL

Approval of Interim President’s Contract Addendum

At 6:32 p.m., Chair Silva called for an Executive Session under RCW 42.30.110(g) to review the performance of a public employee. The Executive Session was anticipated to conclude at 6:42 p.m.

9. ADJOURN EXECUTIVE SESSION 2: PERSONNEL

Chair Silva reopened the public meeting at 6:42 p.m. No action was taken during the Executive Session.

10. RESULT OF EXECUTIVE SESSION 2: PERSONNEL

Chair Silva called for a motion. Trustee Dietz moved to approve the Interim President’s contract addendum as presented. The motion was seconded by Trustee Kim.

MOTION: By Trustee Dietz, seconded by Trustee Kim

OUTCOME: The motion carried unanimously

11. ADJOURNMENT

With no further business, Chair Silva called for a motion to adjourn at 6:43 p.m. Trustee Karnofski moved to adjourn the meeting, and Trustee Kim seconded the motion.

MOTION: By Trustee Karnofski, seconded by Trustee Kim

OUTCOME: The motion carried unanimously.

On April 15, 2026, the Board of Trustees of Community College District 13 approved the minutes of the March 11, 2026, Special Executive Session.



Kristen Finnel, Interim Secretary to the Board