



Longview, WA 98632

**MEETING of MAY 17, 2017**

**LOWER COLUMBIA COLLEGE BOARD OF TRUSTEES**

**MINUTES**

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Board Chair Bob Gregory called the regular meeting of the District 13 Board of Trustees to order at 5:00 p.m., on Wednesday, May 17, 2017, in the Heritage Room in the Administration Building of Lower Columbia College. Chair Gregory explained that the Outstanding Student Awards ceremony begins at 6:30 tonight, so the routine reports will be briefer than usual. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Bob Gregory  
Heather Mansy  
Heidi Heywood  
George Raiter  
Steve Vincent

**COLLEGE PRESIDENT:** Chris Bailey

Others in attendance: Sue Orchard, Nolan Wheeler, Wendy Hall, Brad Benjamin, Kendra Sprague, Jacob Roes, Kim Witherspoon, and Linda Clark.

**2. INTRODUCTION OF GUESTS –** Angie Rogers, Paz Clearwater, Kyle Hammon, and ASLC students Lily James, Makana Arakaki and Tom Holtslander.

**3. APPROVAL OF AGENDA –**

**MOTION:** By Steve Vincent, seconded by Heidi Heywood,  
  
That the agenda be approved as presented

**MOTION CARRIED** unanimously.

4. **CONSENT AGENDA** - The following consent items were offered for the Board's consideration.

- 4A. Minutes of the April 19, 2017 Board Meeting
- 4B. Miscellaneous Fee Schedule for 2017-18
- 4C. Athletics Reserve Expenditure for Soccer Uniforms
- 4D. Quid Pro Quo Agreement with the LCC Foundation for 2017-18

**MOTION:** By Heidi Heywood, seconded by Heather Mansy,

That the consent agenda be approved as presented.

**MOTION CARRIED** unanimously.

5. **COLLEGE INPUT**

- 5A. **President's Report** – Chris Bailey responded to Heidi's question from last month's meeting regarding the remaining percentage of the Head Start budget. The amount is due to a carryover from the previous year. President Bailey also shared a graph detailing the overall FTE decline of state funded FTE and our corresponding increase in contract FTE, as compared to unemployment rates. The positive "gap" started as our enrollment management initiatives were put into effect.

President Bailey thanked Paz Clearwater for taking on the Phi Theta Kappa advisor position. Last Friday, they did the first induction ceremony since reactivation of the LCC chapter with fifty-three new members!

- 5B. **ASLCC Report** -Jacob Roes explained that the students prepared and will be presenting a 5-minute video introducing the ASLCC officers, and recapping some of the 2016-17 activities and events. Behind the scenes work included next year's S & A budget as will be presented, and some of the officers are in attendance to answer any questions that the Board may have about the proposed budget.

**2017-18 ASLCC S & A Budget**

**MOTION:** By George Raiter, seconded by Heather Mansy,

That the fiscal year 2017-18 ASLCC Student & Athletics  
Budget of \$668,300.00 be approved as presented.

**MOTION CARRIED** unanimously.

The Board thanked the ASLCC officers for their leadership and the quality they add to the campus and community. Sue Orchard recognized the diligent and hard work the officers made in grappling with difficult issues.

- 5C. LCCFAHE Report** – Brad Benjamin reported that the Northwest Voices event was well attended. Lucas Meyers went to a research conference as he pursues his doctoral degree. On June 6<sup>th</sup>, Head Start and the Early Learning Center will be sponsoring on a community forum. Speech is being renamed Communication Studies to more aptly reflect what is being taught. Klint Hull and Amber Lemiere have taken over the reins of the Salal Review. (Heidi Heywood requested for copies for the Board). Trey Batey collected exhibits and on April 22, went to a local March for science event to provide outreach for LCC. Contract negotiations are going well. Faculty are reflecting back on a good year.
- 5D. WFSE Report** – Tracy Stanley was not able to attend but did submit a written report on behalf of the WFSE.
- 5E. Effectiveness and College Relations** – No update
- 5F. LCC Foundation and Human Resources** – No update
- 5G. Head Start/ECEAP Written Report** – Monthly program and budget status reports for March 2017.
- 5H. Other**

## **6. INSTITUTIONAL MONITORING**

- 6A. Basic Skills and Pre-College Monitoring Report** – Dean Kyle Hammon provided a summary of the Cycle 18 Basic Skills and Pre-College Education monitoring report. The object of this report is to ensure that learners who are under-prepared for college level studies have access to developmental coursework and bridge opportunities to college level work. Kyle discussed several actions that have been taken as a result of past reviews, as well as the KPI results.

## **7. BOARD BUSINESS/INFORMATION ITEMS –**

- 7A. Faculty Emeritus Consideration** – Chair Gregory explained that the Board was asked to consider awarding Faculty Emeritus status to five faculty members based on recommendations from departments as well as from the Sabbatical Committee.

**MOTION:** By Heidi Heywood, seconded by Steve Vincent,

That the title of Faculty Emeritus be conferred to Don Correll, Dave Cordero, Darlene DeVida, Sharon Layton, and Joel Schaaf as recommended by the Sabbatical Review Committee, and in accordance with administrative policy 319.

**MOTION CARRIED** unanimously.

- 8. PUBLIC COMMENT** – None
- 9. EXECUTIVE SESSION** – At 5:50 p.m., Chair Gregory called for a 15-minute executive session per RCW 42.30(g) and (i). At 6:05, Linda Clark publicly announced that the executive session would be extended for an additional 15 minutes. At 6:22, Linda Clark publicly announced extension of the executive session for an additional 5 minutes.
- 10. ADJOURN Executive Session** – At 6:26, Chair Gregory re-opened the public meeting
- 11. ACTION as a Result of Executive Session** - None
- 12. ADJOURNMENT** - With no further business, Steve Vincent moved to adjourn the meeting. Chair Gregory adjourned the meeting at 6:27 p.m.

**On June 21, 2017, the Board of Trustees of Community College District 13 approved minutes of the May 17, 2017, Board meeting.**

---

Christopher C. Bailey, Secretary to the Board