

# MINUTES of the Special Board Meeting

March 23, 2018

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## 1. CALL TO ORDER

(DETERMINATION OF QUORUM)

Chair Heather Mansy called the special meeting of the District 13 Board of Trustees to order at 8:56 a.m., on Friday, March 23, 2018, in Conference Room #204 in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

### BOARD OF TRUSTEES:

Heather Mansy  
George Raiter  
Heidi Heywood via telephone

**COLLEGE PRESIDENT:** Chris Bailey

Others in attendance: Suzanne Boursaw and Linda Clark.

## 2. INTRODUCTION OF GUESTS - None

## 3. APPROVAL OF AGENDA

**MOTION:** By Heidi Heywood, seconded by George Raiter,  
That the agenda be approved as presented

**MOTION CARRIED** unanimously

**4. BOARD BUSINESS**

The following consent items were offered for the Board's consideration.

**A. Early Head Start Carryover from FY 2016 Continuation Funds – ACF Grant #10CH0207**

Background: Submission to carryover \$8,062 balance remaining of the FY 2016 Early Head Start Continuation Grant to be transferred to FY 2017. This includes a request to waive the \$2016 non-federal match requirement associated with this funding. In-Kind documented and reported on the final SF-425 for FY 2016 by Early Head Start was \$65,639 more than required as match to the FY 2016 Federal Funding.

**B. Head Start Carryover of Duration Grant Start-Up Funds FY 2017 – ACF Grant #10CH0207**

Background: Submission to carryover \$1,251,492 balance remaining in the FY 2016 Duration Start-Up grant for the construction of a modular building at Barnes Elementary School on Kelso School District property. This includes a request to waive the \$312,873 non-federal match requirement associated with this funding.

**MOTION:** By George Raiter, seconded by Heidi Heywood,  
  
That the request for Head Start and Early Head Start carryover funds be approved as presented.

**MOTION CARRIED unanimously.**

**5. ADJOURNMENT**

With no further business, Chair Mansy adjourned the meeting @ 8:58 a.m.

**On April 18, 2018, the Board of Trustees of Community College District 13 approved minutes of the March 23, 2018, Board Meeting.**

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Christopher C. Bailey, Secretary to the Board