

# MINUTES of the Special Board Meeting

September 18, 2018

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## 1. CALL TO ORDER

(DETERMINATION OF QUORUM)

Chair Heather Mansy called the special meeting of the District 13 Board of Trustees to order at 5:15 p.m., on Tuesday, September 18, 2018, in the Heritage Room in the Administration Building of Lower Columbia College. When the meeting was called to order, the following individuals were present; there was a quorum.

**BOARD OF TRUSTEES:** Heather Mansy  
Bob Gregory  
Steve Vincent  
Heidi Heywood via telephone

**COLLEGE PRESIDENT:** Chris Bailey

## 2. INTRODUCTION OF GUESTS

Nolan Wheeler, Brendan Glaser, Wendy Hall, Mindy Leasure, Tim Timmerick, and Linda Clark.

## 3. APPROVAL OF AGENDA

**MOTION:** By Heidi Heywood, seconded by Steve Vincent,  
That the agenda be approved as presented

**MOTION CARRIED** unanimously

**4. BOARD BUSINESS**

The following consent items were offered for the Board's consideration.

**A. Head Start Carryover from FY 2017 4123 Funds to FY 2018 – ACF Grant #10CH0207 (Attachment)**

Background: Head Start requests approval to submit an application to request carryover of the \$458,181 balance of the FY 2017 Duration Start-Up grant by transferring those funds from FY2017 to FY2018. Additionally, a waiver of the \$114,546 non-Federal share requirements is being requested.

**MOTION:** By Heidi Heywood, seconded by Bob Gregory,  
  
That the request by Head Start to carry over \$458,181 from FY2017 to FY2018, and to waive the \$114,546 non-Federal share requirements, be approved as presented.

**MOTION CARRIED unanimously.**

**5. ADJOURNMENT**

At 5:19 p.m., Chair Mansy called for a motion to adjourn the meeting

**MOTION:** By Bob Gregory, seconded by Steve Vincent,  
  
That the meeting be adjourned.

**MOTION CARRIED unanimously.**

On October 17, 2018, the Board of Trustees of Community College District 13 approved minutes of the September 18, 2018 Special Meeting.

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Christopher C. Bailey, Secretary to the Board