LCC Faculty and Staff,

These are challenging times, and for most of us, unprecedented. You may be wondering how you can help. Here are three suggestions.

1. **Dust off your sewing machine.** The [CDC is now recommending](https://www.cdc.gov) that people wear non-medical face coverings when out in public, particularly in areas where social distancing is difficult. The recommendation applies to LCC employees who must be physically present on campus, especially those who are frequently out and about such as Security and Campus Services. We are asking those of you who sew to make masks from a pattern of your choosing that meets the following criteria:
   - fits snugly but comfortably against the side of the face;
   - can be secured with ties or ear loops;
   - includes multiple layers of fabric;
   - allows for breathing without restriction; and
   - can be laundered and machine dried without damage or change to shape.

*Check with your supervisor to see if hours spent making masks for LCC employees can be included as part of your teleworking agreement.* Completed masks can be dropped off at [Campus Services](https://www.lcc.edu/campus-services).

Any materials needed for making masks can be purchased using a department credit card following our normal purchasing procedures, or you may submit receipts for reimbursement.

2. **Donate to LCC students** online through the [LCC Foundation’s webpage](https://www.lcc.edu/lcc-foundation). Be sure to designate that you want your donation to go to either the **Student Success Fund** or the **Food Pantry** to provide support directly to students.

3. **Give blood.** Local and regional supplies are dangerously low, and we’ve been asked to help spread the word. Find a local blood drive on the [American Red Cross blood drive webpage](https://www.redcross.org/blood-drive) (just enter your zip code to find a location near you).